

# GRANITE HILLS HIGH SCHOOL

2007-2008



ARTWORK by Sara Braeutigam  
Class of 2002  
Associate of Arts, Grossmont College 2007

1719 East Madison Avenue, El Cajon 92019 619-593-5500

# GROSSMONT UNION HIGH SCHOOL DISTRICT MISSION STATEMENT

Through excellence in teaching  
and in partnership with parents and the community,  
our mission is to graduate life-long learners  
who are productive members of a global society.



## ***GRANITE HILLS HIGH SCHOOL***

1719 EAST MADISON AVENUE  
EL CAJON, CALIFORNIA 92019  
(619) 593-5500  
FAX (619) 588-9389

[www.granite.guhsd.net](http://www.granite.guhsd.net)

### ***Grossmont Union High School District***

*The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination with respect to sex, race, color, religion, national origin, ethnic group, marital or parental status, physical or mental disability, and sexual orientation, or any other unlawful consideration, whether actual or perceived.*

*The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.*

# TABLE OF CONTENTS

TERMS AND ABBREVIATIONS .....	3
GRANITE HILLS MISSION STATEMENT/GOALS/PHILOSOPHY & PRINCIPAL'S MESSAGE .....	4
EXPECTED SCHOOLWIDE LEARNING RESULTS (ESLRs).....	5
GRADUATION REQUIREMENTS .....	5
UC/CSU REQUIREMENTS .....	6
STUDENT SUPPORT SERVICES (GUIDANCE CENTER) .....	6
ASB & CLASS OFFICERS.....	7
ADMINISTRATION, GUIDANCE AND OFFICE STAFF.....	8
OTHER SERVICES.....	9
PHONE EXTENSION LIST/E-MAIL ADDRESSES.....	10-11
<u>GENERAL INFORMATION</u>	
ABSENCE & LATE POLICY/PROCEDURES .....	12-13
AP COURSES.....	14
ASSOCIATED STUDENT BODY CARD.....	14
ATHLETIC/CHEERLEADER CLEARANCE.....	14
BREAK AND LUNCH AREAS .....	14
BUSES .....	14
CAHSEE .....	14
CAFETERIA .....	14
CELL PHONES.....	15
CREDIT/NO CREDIT OPTION.....	15
CRISIS PLANS/LOCKDOWN.....	15
DANCE REGULATIONS .....	15
FINANCE OFFICE.....	16
FIVE-COURSE REQUIREMENT .....	16
GUIDANCE/COUNSELING.....	16
HEAT DAY NOTIFICATION .....	16
IB (INTERNATIONAL BACCALAUREATE).....	16
IDENTIFICATION CARD (STUDENT) .....	17
INSURANCE (STUDENT).....	17
LIBRARY/MEDIA CENTER/TECHNOLOGY RESEARCH CENTER (TRC) .....	17
LOCKERS.....	17
NURSE'S OFFICE.....	18
ON-LINE COURSES.....	18
PARENT/TEACHER CONFERENCES .....	18
PARKING.....	18
PERMIT-TO-LEAVE CAMPUS (OFF-CAMPUS PASS PROCEDURE) .....	18
PHONE MESSAGES (TO STUDENTS).....	18
PHYSICAL EDUCATION LOCKERS AND TOWELS .....	19
SAFETY DRILLS .....	19
STUDENT CONGRESS.....	19
STUDY HALL.....	19
TUTORIALS.....	19
VALUABLES .....	20
VIDEO SURVEILLANCE.....	20
VISITORS/GUESTS.....	20
WORK PERMITS.....	20
WITHDRAWAL PROCEDURE .....	20
<u>ATHLETICS &amp; EXTRACURRICULAR ELIGIBILITY</u>	
ATHLETIC PROGRAMS/INTERSCHOLASTIC ELIGIBILITY .....	21
ELIGIBILITY APPEAL PROCESS .....	22
<u>BEHAVIOR CODE DISTRICT INFORMATION</u>	
LIST OF SUSPENDABLE & EXPELLABLE OFFENSES .....	23-24
JURISDICTION/SEARCHES AND SEIZURES.....	24
DEFINITION OF BEHAVIOR TERMS.....	25
BEHAVIOR VIOLATIONS REFERENCE PAGE .....	26
<u>VIOLATIONS OF Ed CODE 48900:</u>	
PHYSICAL INJURY TO ANOTHER STUDENT .....	27

DANGEROUS OBJECTS .....	27
CONTROLLED SUBSTANCES/INTOXICANTS .....	28
ROBBERY .....	28
DAMAGE TO PROPERTY .....	29
THEFT .....	29
TOBACCO .....	29
OBSCENITY, PROFANITY, & VULGARITY .....	29
PARAPHERNALIA.....	30
DEFIANCE AND DISRUPTION.....	30
RECEIVING STOLEN PROPERTY .....	30
POSSESSION OF IMITATION FIREARM .....	30
SEXUAL ASSAULT OR BATTERY.....	31
STUDENT WITNESSES .....	31
SOMA .....	31
HAZING .....	31
SEXUAL HARASSMENT.....	31-32
HATE VIOLENCE.....	32
HARASSMENT, THREATS, & INTIMIDATION .....	33
TERRORIST THREATS.....	33

**OTHER BEHAVIOR EXPECTATIONS**

BICYCLES, SKATEBOARDS, ROLLERBLADES.....	34
BUS TRANSPORTATION.....	34
CHEATING (ENTIRE ACADEMIC HONESTY POLICY ON PAGE 44-46) .....	35
CLASSROOM BEHAVIOR.....	35
CLEAN CAMPUS/GRAFFITI .....	36
CLOSED CAMPUS/GUESTS/OFF-CAMPUS PASSES .....	36
COMPUTER/INTERNET ETHICS/TECHNOLOGY ACCEPTABLE USE POLICY.....	36
DRESS CODE .....	37
ELECTRONIC DEVICES.....	38
EXCESSIVE DISPLAYS OF AFFECTION .....	38
GAMBLING.....	38
GANG-RELATED ACTIVITY .....	38
LATES/TARDIES .....	38
OUT-OF-BOUNDS.....	38
PUT-DOWNS, DISPARAGING REMARKS, RACIAL SLURS.....	39
SPORTSMANSHIP.....	39
TRUANCY .....	39
UNSUPERVISED ACTIVITIES/GAMES/HORSEPLAY .....	39

**MISCELLANEOUS**

LIST OF INTERVENTIONS.....	40
PARENT INFORMATION.....	40
BELL SCHEDULE, COLLABORATIVE DAYS, FINALS' SCHEDULE.....	41
GROSSMONT UNION HIGH SCHOOL DISTRICT YEAR CALENDAR.....	42
CLUBS, ACTIVITIES & SPORTS .....	43
GRANITE HILLS' ACADEMIC HONESTY POLICY (SIGNED IN ENGLISH CLASSES).....	44-46
CORNELL NOTES .....	47

# TERMS & ABBREVIATIONS

ADA	AVERAGE DAILY ATTENDANCE
ADMIN	ADMINISTRATIVE TEAM
AOJ	ADMINISTRATION OF JUSTICE
AP	ADVANCED PLACEMENT
API	ACADEMIC PERFORMANCE INDEX
ASB	ASSOCIATED STUDENT BODY
ATS	ALTERNATIVES TO SMOKING
AVID	ADVANCEMENT VIA INDIVIDUAL DETERMINATION
AYP	ADEQUATE YEARLY PROGRESS
CAHSEE	CALIFORNIA HIGH SCHOOL EXIT EXAM
CAT	COUNTY ASSESSMENT TEAM
CBEDS	CALIFORNIA BASIC EDUCATIONAL DATA SYSTEM
CTE	CAREER TECHNICAL EDUCATION
DOR	DAILY ORAL LANGUAGE
ECPD	EL CAJON POLICE DEPARTMENT
EIA	ECONOMIC IMPACT AID
ELAC	ENGLISH LANGUAGE ADVISORY COUNCIL
EL, ELL	ENGLISH LANGUAGE LEARNER
ESLR	EXPECTED SCHOOLWIDE LEARNING RESULTS
GATE	GIFTED AND TALENTED EDUCATION
GHHS	GRANITE HILLS HIGH SCHOOL
IB	INTERNATIONAL BACCALAUREATE
IT	INDUSTRIAL TECHNOLOGY
I&TS	INFORMATION & TECHNOLOGY SERVICES (DISTRICT DEPARTMENT)
IEP	INDIVIDUALIZED EDUCATIONAL PLAN
LEP	LIMITED ENGLISH PROFICIENT
MSF	MANAGER OF SCHOOL FACILITIES
PA	PERFORMANCE ASSESSMENT
PASS	POSITIVE ACTIONS FOR STUDENT'S SOBRIETY
PATH	POINTING ADOLESCENTS TOWARD HEALTH (DRUG & ALCOHOL VIOLATIONS)
PTSA	PARENT-TEACHER-STUDENT ASSOCIATION
RISE	READING IN SECONDARY EDUCATION
SARB	SCHOOL ATTENDANCE REVIEW BOARD
SARC	SCHOOL ACCOUNTABILITY REPORT CARD
SART	SCHOOL ATTENDANCE REVIEW TEAM
SAS	STUDENT ADMINISTRATION SUMMIT
SPSA	SINGLE PLAN FOR STUDENT ACHIEVEMENT (THE SCHOOL SITE PLAN)
SRO	SCHOOL RESOURCE OFFICER
SSC	SCHOOL SITE COUNCIL
SSP	SAFE SCHOOL PLAN
SST	STUDENT SUCCESS TEAM
STAR	STATE TEST
STEP	SYSTEMS TO ENCOURAGE PEACE (FIGHTING VIOLATIONS)
TRC	TECHNOLOGY RESEARCH CENTER (LIBRARY)
TUPE	TOBACCO USE PREVENTION & EDUCATION
UC/CSU	UNIVERSITY OF CALIFORNIA/ CALIFORNIA STATE UNIVERSITY
WASC	WESTERN ASSOCIATION OF SCHOOLS & COLLEGES
VIP	VISION IN PLANNING COMMISSION (LEADERSHIP GROUP)
VP	VICE PRINCIPAL/ ASSISTANT PRINCIPAL
504 PLAN	STUDENTS NEEDING MODIFICATIONS TO THEIR EDUCATIONAL ENVIRONMENT

## **MISSION STATEMENT:**

Granite Hills High School will use all the human and material resources available to provide a quality education to every student.

## **GOALS:**

Student Achievement, Client Services, Technology, and School Safety



## **PHILOSOPHY:**

Granite Hills High School believes in creating and maintaining a safe, orderly environment in which students can learn. Through a caring staff and strong site leadership, the school's high expectations will be communicated to the students and parents.

Granite Hills High School believes that all students and staff have the right to attend a campus that is safe, secure, and peaceful. Moreover, the California Supreme Court has mandated that school authorities have "a duty to supervise the conduct of children on the school grounds and to enforce those rules and regulations necessary for their protection." It is also stipulated that such policies will be enforced fairly and consistently without regard to race, creed, color or sex.

In pursuit of those goals, the Governing Board "recognizes its responsibility to give all reasonable support and assistance to its employees with respect to student discipline policies and procedures of the school district. The administration and teachers recognize a mutual responsibility for the enforcement of such policies."

Students need to be aware that they "may be suspended or expelled for acts, which are enumerated in Education Code 48900 and related to school activity or attendance that occur at any time, including but not limited to, any of the following: (1) while on school grounds; (2) while going to or coming from school; (3) during the lunch period whether on or off the campus; (4) during, or while going to or coming from, a school sponsored activity."

Ultimately, the goal of education is to nurture the students' integrity, dignity, and independence so the need for outer restraints diminishes as responsible citizenship develops. The purpose of the Granite Hills Behavior Code is to clearly communicate to students, staff, and parents the positive common expectations for student behavior.

We believe that all students must respect the rights of others, the learning process, and the school and personal property of others. Moreover, we expect that all students will come to class prepared with materials needed for each class, will contribute positively to the learning process, and will know and understand the Granite Hills Behavior Code.

## **Principal's Message**

The top priorities of Granite Hills are that it be a safe place for students and staff and have a positive learning environment. Our parents/community members, staff, and students strongly support this position. This student handbook and behavior code will make you and your student aware of our expectations. Please review the material and discuss the behavior code with your student.

The teacher handles most minor disciplinary problems. If a student does not respond to the teacher's conferencing and warnings, the teacher will attempt to contact the parent/guardian for insight and support. The student is referred to the vice principal for further disciplinary action if the behavior persists. Most problems are resolved before this point; but if they continue, the vice principal may use detention, in-school alternative, or suspension to effect a behavior change. Chronic disruptive behavior may result in loss of credit for courses, modification of school schedule, and possible referral to alternative education.

Grossmont District has a consistent policy for behavior such as substance abuse, defiance of authority, threats, acts of violence, or possession of weapons and/or dangerous objects. Serious disciplinary action, including suspension and possible expulsion, will result from the above behaviors, even if it is a first offense. The District has also adopted a District Dress Code for students. Granite Hills is a safe school and has a positive learning environment. We will continue to make these our highest priorities.

*Georgette Torres*

# EXPECTED SCHOOLWIDE LEARNING RESULTS (ESLRs)

GRADUATES OF GRANITE HILLS HIGH SCHOOL WILL:

## ESLR #1: Demonstrate Higher Order Thinking Skills (analysis, synthesis, and evaluation)

- Pass 3 years of Math including one course AFTER Algebra (DISTRICT)
- Pass CAHSEE Math (CA STATE)
- Pass Algebra (CA STATE)

## ESLR #2: Exhibit Social and Economic Responsibility in our Multi-Cultural Society

- Pass American Government & Economics (DISTRICT)
- Participate in Service Learning/Internships/Clubs, Volunteer Activities (IB)

## ESLR #3: Exhibit a Basic Technological Literacy

- Pass Global Studies, Technology fundamentals, or Technology Assessment Project (DISTRICT)

## ESLR #4: Use Successful Living and Workplace Skills

- Complete Departmental Portfolios (SITE)
- Pass Healthy Paths (DISTRICT)

## ESLR #5: Communicate Ideas Effectively

- Effective Readers: Pass CAHSEE Reading (CA STATE)
- Competent Writers: Pass CAHSEE Writing (CA STATE)

## ESLR #6: Exhibit and Apply Knowledge in Various Subject Areas

- Meet 220-credit course requirement (DISTRICT)

# GRANITE HILLS HIGH SCHOOL GRADUATION REQUIREMENTS

English.....	40 credits
Math.....	30 credits
Fine Arts	
OR Foreign Language .....	10 credits
Physical Education.....	20 credits
(Second year of PE may be waived if student participates in and completes two CIF-sanctioned sports in sophomore or junior year)	
Science.....	20 credits
(10 credits-----Life Science)	
(10 credits-----Physical Science)	
Social Science.....	35 credits
(5 credits -----Geography) (At Granite Hills, students enroll in 10 credits of Global Studies.)	
(10 credits-----World History) (At Granite Hills: World Studies)	
(10 credits -----American History) (At Granite Hills: American Studies)	
(5 credits -----American Government) AND (5 credits -----Economics)	
Healthy Paths (meets Life Management Skills graduation requirement & First Aid).....	5 credits
Electives.....	60 credits
Total credits needed to graduate .....	220 credits

One semester of a course passed = 5 credits

## CHECK-OFF REQUIREMENTS:

- First Aid (met in Healthy Paths)
- Technology (met in Global Studies)
- Career Plan (met in Healthy Paths or On Your Own)

## ADDITIONAL GRADUATION REQUIREMENTS:

- Must pass ALGEBRA to graduate (State Ed Code requirement)
- Must complete one course AFTER Algebra  
(cannot be a prerequisite to Algebra, but does not have to be Geometry)
- Must pass the California High School Exit Exam (CAHSEE)
- Freshmen will participate in a sport or a club during their 9<sup>th</sup> grade year.



# University Of California and California State University

## College Admission Requirements (A-G Requirements)

The following requirements must be met to apply to a UC or CSU University IN ADDITION to meeting the

GUHSD Graduation requirements:

- A. U.S. History & Social Science ..... 2 years (20 credits)
- B. English..... 4 years (40 credits)
- C. Math (Algebra IC, Geometry IC, Algebra IIC, etc).....3 years (30 credits)
- D. Laboratory Science (Biology, Chemistry, Physics).....2 years (20 credits)
- E. Foreign Language (same language for two years).....2 years (20 credits)
- F. Visual or Performing Arts (Art, Drama, Music).....1 year (10 credits)
- G. Approved Electives\* .....1 year (10 credits)

\*Elective examples are as follows:

Pre-Calculus, American Government, Advanced Foreign Language, AP Physics, AP Chemistry, AP Biology, World History, and Geography.

**All required courses must be at least at the College Preparatory level with a grade of "C" or better.**

# STUDENT SUPPORT SERVICES



## **Scholarships:**

Scholarships, advertised by the guidance staff in the Student Bulletin and on the school website, are those that are sent directly to our school. Copies are kept on file in Guidance. Additional searches are done online under the supervision of counselors or academic advisors. Other scholarship information can be found online at [Fastweb.com](http://Fastweb.com).

## **Support Groups:**

Groups are thematic and are offered each semester for an eight-week series. Parent and teacher permission is required. Staff members, who have been trained by the San Diego County Office of Education in the *Ready to Learn* program, facilitate each group.

## **Eagle Link**

A select group of 11<sup>th</sup> and 12<sup>th</sup> grade leaders will "link" with incoming 9<sup>th</sup> graders to make the transition to high school smoother and more effective. The goal is to get freshmen more involved in extracurricular activities.

## **College Peer Advisors: (CPA's)**

A trained student is available in Guidance to be of assistance to students who need help with college applications, college admission testing, or financial aid. Students can make an appointment to receive these services.

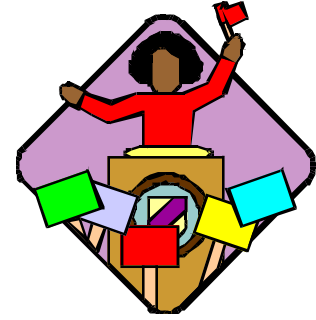
## **Social Worker:**

A full-time Social Worker is available to assist with student support services. (Office is located in the Administration Building.)

# GRANITE HILLS STUDENT GOVERNMENT

## ASSOCIATED STUDENT BODY OFFICERS

President.....Marwa Hana  
Vice President.....Charis Tharp  
Secretary.....Amanda Omahen  
Attorney General.....Jill Bejar



**ADVISOR: Mr. Bob Wakefield**

*Alumni:* Katie Wallace; *Assemblies:* Julia Merigan; *Athletics:* Tayler Francel;  
*Community Relations:* Kyleigh Rodriguez; *Entertainment:* Jessica Gardner;  
*Finance:* Justin Smith; *Historical Magistrate:* Sean Wilson;  
*Publicity:* Karissa Cropp; *Sales:* Monique Riley; *School & Community Service:* Danielle Jones;  
*Spirit:* Priscilla Odish; *Technology:* Ian Birmingham

\* \* \* \* \*

### SENIOR CLASS

President.....Sarah Brown  
Vice President..Ryan Darsey  
Secretary.....Jody Watkins  
Treasurer.....Chelsea Collins  
Senators.....  
Kelly Lovejoy  
Casey McCormick  
Caitlin Miller  
Michelle Miller

**ADVISOR: Ms. Rachel Valenzuela  
Mrs. Leah Grisafi**

\* \* \* \* \*

### SOPHOMORE CLASS

President.....Josh James  
Vice President.....Sierra Paipa  
Secretary.....Kaitlyn Holdinghausen  
Treasurer.....Cody Dupree  
Senators.....  
Bobby Alvarez  
Carissa Carrier  
Laura De la Torre  
Shannon McMahan

**ADVISOR: Mr. Jeff McDade**

## ADMINISTRATION AND GUIDANCE

\* \* \* \* \*

### JUNIOR CLASS

President.....Kayla Shrum  
Vice President.....Delaney Kepple  
Secretary.....Stephanie Hangen  
Treasurer.....Katie Wallace  
Senators.....  
Mindy Falk  
Lauren Grande  
Kyleigh Rodriguez  
Elizabeth Seitz

**ADVISOR: Mr. Ryan Braun**

\* \* \* \* \*

### FRESHMAN CLASS

President.....  
Vice President.....  
Secretary.....  
Treasurer.....  
Senators.....

**ADVISOR: Ms. Amber Studer**

*\*\*Si tiene preguntas, se habla Español.*

POSITION	STAFF MEMBER	PHONE NUMBER	Serving students with the last name:
<b>Principal's Office:</b>			
<i>Principal</i>	Georgette Torres	593-5511	
Principal's Secretary	Jeanette Liljestrom	593-5512	
<b>Assistant Principal's Office:</b>			
<i>Assistant Principal</i>	Sewell Dunton	593-5521	A-D
<i>Assistant Principal</i>	Jake Gaeir	593-5523	E-K
<i>Assistant Principal</i>	Mike Fowler	593-5520	L-Q
<i>Assistant Principal</i>	Dave Watkins	593-5522	R-Z
Secretary	Cherrie Launder	593-5524	A-K
Secretary	Dawnn Bailey	593-5527	L-Z
<b>School Facilities:</b>			
<i>Manager</i>	Janie Wright	593-5551	
<b>Guidance:</b>			
Secretary	Gina Stevenson	593-5540	
<i>Counselor (grade 10-12)</i>	Julianne Velasco T-F Debbie Stallard M	593-5546	A-D
Academic Advisor	Connie Reck	593-5543	
<i>Counselor (grade 10-12)</i>	Louise McClain **	593-5547	E-K
Academic Advisor	TBD	593-5542	
<i>Counselor (grade 10-12)</i>	Joanna Berman	593-5545	L-Q
Academic Advisor	Maria Fahey **	593-5541	
<i>Counselor (grade 10-12)</i>	Sharon Neumann	593-5548	R-Z
Academic Advisor	Bobbe Robinson	593-5544	
<i>Counselor 9<sup>th</sup>, Spec Ed</i>	Pete Grisafi	593-5539	A-K
<i>Counselor 9<sup>th</sup>, Spec Ed</i>	Kim Dorroh	593-5549	L-Z
<i>Social Worker</i>	Summer Steele (Lambert)	593-5575	

## OTHER OFFICE STAFF

OFFICE	STAFF MEMBER	PHONE NUMBER	Hours available
<b>ATTENDANCE:</b>	Susie Fabri	593-5532	7:00 AM-3:30 PM
Parents may leave messages excusing absences 24 hours/day	Sandy Sexton	593-5531	6:30 AM-3:00 PM
<b>BOOKS</b>	Shannon Newman	593-5566;5565	7:00 AM-3:30 PM
<b>CAFETERIA</b>	Sandi Gibson	593-5578	6:30 AM-2:00 PM
<b>DUPLICATING</b>	Shelley Lavigne**	593-5580	6:45 AM-3:15 PM
<b>FINANCE</b>	Gayla Robles	593-5537	7:00 AM-3:30 PM
<b>HEALTH OFFICE</b>	Donna Furrh	593-5571	7:00 AM-3:30 PM
<b>REGISTRAR</b>	Trudy Sandoval	593-5530	6:30 AM-3:00 PM

**BUY ITEMS ONLINE:** Purchase PE clothes, bus passes, and yearbooks. Use VISA or MasterCard. Register online at [granitehills.revtrak.net](http://granitehills.revtrak.net) (Link: ASB Webstore on the GHHS homepage)

## OTHER SERVICES

	STAFF MEMBER	PHONE NUMBER	Can assist you with...
<b>ASB Advisor</b>	Bob Wakefield	593-5586	Student government
<b>Athletic Director</b>	Dave Waastad	593-5630	Athletics, coaches, athletic teams
<b>Athletic Eligibility</b>	Jake Gaeir	593-5523	Athletic eligibility questions
<b>Athletic/Student Insurance</b>	Gayla Robles	593-5537	Questions regarding athletic or student insurance and athletic clearance
<b>AVID</b>	Angela Scott	593-5655	AVID classes
<b>Bus Tokens</b>	Finance Office	593-5537	Purchasing bus tokens
<b>Campus Supervision</b>	Daniel Becklin	593-5572	Campus Supervisors, Security issues
<b>College</b>	Guidance Center	See Guidance list	College selection/planning, financial aid questions, FAFSA forms, applications
<b>Custodial</b>	Sonia Villa**	593-5556	Lost & Found items (clothing items)
<b>Day Utility</b>	Anthony Logan	593-5556	Lost dogs, repair of facilities
<b>Discipline</b>	Assistant Principal	See AP phone list	Discipline issues concerning students
<b>Fines</b>	Various	See office where fine originated	Book, Library, or other fines. Fines can be paid at Finance Office.
<b>Free/Reduced Lunch</b>	Sandi Gibson	593-5578	Applications, Qualifications
<b>Grades</b>	Teachers	See phone list for teacher	Grading questions
<b>Homework Requests</b>	Guidance secretary	593-5540	Students needing homework for extended illnesses (3-4 days of illness)
<b>Independent Study (medical)</b>	Guidance GIS	See phone list for appropriate GIS	5 or more days of illness. Doctor's note required.
<b>Librarian</b>	Lynn Kraszewski	593-5561	Library books, references, and resources
<b>Locker Problems</b>	Attendance	593-5532	Locker combinations, repairs, assignments
<b>Lost &amp; Found: clothing</b>	Custodial Office	593-5556	Any clothing item found on campus
<b>Lost &amp; Found: valuables</b>	Manager of School Facilities	593-5551	Any valuable item found on campus: jewelry, keys, electronic devices
<b>Media &amp; Tech Specialist</b>	Matt Dawes	593-5563	Electronic or computer equipment
<b>PE Attendant-Boys</b>	Dustin Turley	593-5582	Athletic equipment, Boy's locker room
<b>PE Locker Room-Girls</b>		593-5684	Girl's locker room
<b>Psychologist: Special Education</b>	Diane Gray	593-5574	Special Education testing & placement
<b>Receptionist</b>	Barbara Sexton**	593-5500	General information questions
<b>School Records</b>	Trudy Sandoval	593-5530	School records, transcripts
<b>School Resource Officer (SRO)</b>	ECPD Officer	593-5573	School safety concerns
<b>Social Worker</b>	Summer Steele (Lambert)	593-5575	Attendance & family issues
<b>Speech Therapist</b>	TBD	593-5668	Speech testing
<b>Technology Research Center (TRC)</b>	Tim McMahon (Period 1 ONLY)	593-5564	Technology workshops, general technology questions
<b>Tutorials</b>	Sewell Dunton	593-5521	Before and after school tutorials

# TELEPHONE EXTENTION LIST

Updated list found on-line at <http://granite.guhsd.net>

To dial numbers from outside phones ADD 59 to the beginning of the extension listed below:

Numbers beginning with 17....are Voicemail ONLY

## Principal's Office

Georgette Torres 35511  
Jeanette Liljestrom ..... 35512

## Guidance Center

### 9<sup>th</sup> Grade & Special Education 9-12) Counselors:

A - K Pete Grisafi ..... 35539  
L-Z Kim Dorroh ..... 35549

### 10<sup>th</sup> Grade Counselors:

A - D .....Julianne Velasco (T-F) ..... 35546  
Debbie Stallard (M)..... 35546  
E - K.....Louise Mc Clain..... 35547  
L - Q.....Joanna Berman..... 35545  
R - Z.....Sharon Neumann ..... 35548

## Assistant Principals' Office

A - D .....Sewell Dunton ..... 35521  
E - K ..... Jake Gaeir ..... 35523  
L - Q.....Mike Fowler ..... 35520  
R - Z.....Dave Watkins ..... 35522  
Cherrie Launder (A-K) ..... 35524  
Dawnn Bailey (L-Z) ..... 35527

## Guidance Center

### 9<sup>th</sup>-12<sup>th</sup> Grade Academic Advisors:

A - D ..... Connie Reck..... 35543  
E - K ..... TBD ..... 35542  
L - Q ..... Maria Fahey ..... 35541  
R - Z ..... Bobbe Robinson..... 35544

## Guidance Secretary

Gina Stevenson..... 35540

Admin Conf. Room..... 35649  
Aldape, R..... 35657  
Anderson, R (B. Bsktball) ..... 35583  
Armstrong, R..... 35633  
ASB (Wakefield, B.)..... 35586  
Attendance ..... 35532, 35533  
Auto Shop ..... 35647  
AVID (Scott, A.) ..... 35655  
Bailey, D ..... 35527  
Band (McMeeken)..... 35629  
Barney, J. .... 35669  
Becklin, D. .... 35572  
Berman, J. .... 35545  
Bhowmik, J. .... 35674  
Book Clerk ..... 35566  
Bookkeeper (Finance) ..... 35537  
Bowman, J..... 35642  
Boys' P.E. Attendant..... 35582  
Boys' P.E..... 35583  
Braun, R. .... 35661  
Brewer, T. .... 35662  
Browne, J. .... 35612  
Buchwald, A. .... 35611  
Burton, D (EL) ..... 35684  
Bus Problems ..... 35527  
Cafeteria (Gibson) ..... 35578  
Campus Supervisor ..... 35572  
Carter, C..... 35605  
Chambers, T. .... 35679  
Chatham, J. (Drama) ..... 35682  
Choir (Nelson, M.)..... 35628

Christman, Ral..... 35622  
Clarion (Bhowmik, J.) ..... 35674  
Collet, S. (Miller) ..... 35678  
Construction (Jibben)..... 401-4127  
Counseling ..... 35540  
Custodian ..... 35556  
Danielson, K. .... 35646  
Dann, E. (Track) ..... 35654  
Davis, J. (Baseball)..... 35601  
Davis, M. .... 35676  
Dawes, M. .... 35563  
De Lasaux, J. .... 35663  
Dewitt, N. .... 35639  
Dewitt, R. (Football)..... 35667  
Dickerson, A. .... 35625  
Dimas, L. Grounds ..... 442-0606  
District Office. .... 48000  
Dorroh, K. .... 35549  
Drake, L. .... TBD  
Drama (Chatham, J.) ..... 35682  
Dreher, D. .... 35595  
Dunton, S. .... 35521  
Duplicating Office..... 35580  
Emergency # ..... 588-2721  
English Workroom ..... 35680  
Enright, J. .... 35637  
Evans, J. (W.Lacrosse/F.H.) 35698  
Fabri, S. .... 35532  
Facility Mgr (Wright, J.).... 35551  
Fahey, M. .... 35541  
Fax..... 588-9389

Finance (Robles, G.)..... 35537  
Fleshner, J. .... 35614  
Forster, K ..... 35660  
Forster, L..... 35604  
Foster, S. .... 35613  
Fowler, M. .... 35520  
Furrh, D. (Nurse) ..... 35571  
Gabriel, C. .... 35584  
Gaeir, C. (Yearbook) ..... 35648  
Gaeir, J. .... 35523  
Gaeir, R. (M.Polo/Swm) ..... 35616  
Gage, P..... 35691  
Genzler, F. .... 35598  
George, Stephen (Spanish).... 35658  
George, Steve (Bus & Comp).. 35645  
GHAW (Theatre) ..... 440-3237  
Gibson, S. (Cafeteria) ..... 35578  
Girl's P.E. .... 35584  
Goodhartz, J. .... 35650  
Gordinier, P. .... 35588  
Grant, A. .... 35638  
Gray, D. (Psych)..... 35574  
Greenhalgh, P. .... 35627  
Grisafi, L (Sr Class)..... 35618  
Grisafi, P. .... 35539  
Grnds/Prss Box ..... 442-0606  
Guidance ..... 35540  
Guzman, S. .... 35664  
Gym Concessions ..... 35585  
Hanzal, J. .... 35695  
Henken, A (JV Cheer)..... 35599

Hillenbrand, J.....	35670	Principal (Torres).....	35511	Whitney, R. ....	35685
Hogue, R. (Auto Shop) .....	35647	Psych (Gray, D.).....	35574	Williams, T. ....	35683
Homework .....	35540	Receptionist .....	35500	Wright (Fac. Mgr.).....	35551
Horn, A.....	35698	Reck, C. ....	35543	Yaddow.....	35666
Houston, J. ....	35603	Registrar.....	35530	Yang, X .....	35623
Hunter, J. ....	35634	Richards, T.....	35699	Yearbook (C. Gaer).....	35648
Hunter, M. ....	35653	Robinson, B. ....	35544	Yoak.....	35584
Information .....	800-726-3434	Robles, G. (Finance) .....	35537	Zumwalt.....	35692
Jibben, G.....	401-4127	Root, D. (W. Wtr Polo) .....	35696		
Jordan, J. ....	35686	Ross, R. ....	35584		
Koskinen, K. (Phoenix) .....	35688	Sandoval, T. (Rcrds).....	35530		
Kraszewski, G. ....	35607	Santos, D. (Vllyball) .....	35669		
Kraszewski, L. (Library).....	35561	School Officer .....	35573		
Lambert, S. (Soc Wkr/Cnslr).....	35575	Schorr, J.....	35641		
Latta, B. ....	35665	Schwartzwald, A. ....	35597		
Launder, C. ....	35524	Scott, A. (AVID) .....	35655		
Lavigne, S.(Duplicating) .....	35580	Sexton, Barbara.....	35500		
Library (Kraszewski, L.).....	35561	Sexton, Brenden. ....	35560		
Liljestrom, J. ....	35512	Sexton, S.....	35533		
Lincoln, B.....	35608	Silva, S.....	35659		
Lindzey, M .....	35689	Smith, T.....	35602		
Lopez, G.....	35693	Soc Science Rm .....	35592		
Mack-Burton, K. ....	17006	Social Worker/Counselor.....	35575		
Madrigal, C.....	35694	Solomon, S.....	35533		
Mah, J. ....	35624				
Mc Carthy, T. ....	35606	Speech Therapist .....	35668		
Mc Clain, L.....	35547	Sprague, J. ....	35677		
Mc Curry, R.....	35697	Staff Lounge .....	35568		
Mc Dade, J.(M.Lacrosse) ....	35619	Statley, L. ....	35640		
Mc Kenzie, C.....	35681	Steele, Summer (Lambert). ..	35640		
Mc Mahon, T.....	35645/35564	Stevenson, G. ....	35540		
Mc Meeken, S (Band).....	35629	Stewart, B. ....	35620		
Media Tech (Dawes) .....	35563	Sweat, S. ....	35594		
Messina, J. ....	35690	Tech Lab.....	35564		
Michael, K.....	35660	Theatre .....	440-3237		
Mizrahi, J.....	35651	Thomas, J. ....	35672		
Molinaro, A.....	35635	Torres, G (Principal) .....	35511		
		Transcripts .....	35530		
		Transportation.....	644-8186		
Morris, T.....	35610	Mrs. Tribble, M.....	35621		
Musgrave, W.....	35626	Mr. Tribble, W. ....	35593		
Nelson, M. (Choir) .....	35628	Turley, D. (B. PE Attd)..	35582		
Neumann, S. ....	35548	Tuttle, R. ....	35615		
Newman, S.....	35565, 35566	Valenzuela, R (Cheer/Sr.Class).....	35673		
Newspaper (Bhowmik).....	35674	Vargas, M. ....	35596		
Ney, S.....	35562	Velasco, J. ....	35546		
Nishikawa, J.....	35675	Villa, S. (Custodian).....	35556		
Nurse (Furrh, D.).....	35571	Waastad, D....(A.D.).....	35630		
O'Brien, C.....	17007	Wakefield, B. (ASB).....	35586		
Ochendusko, T.....	35643	Ward, T. ....	35687		
Parga, M. ....	35600	Watkins, D.....	35522		
Petrivelli, M.....	35656	Weight Room .....	35632		
Powell, Tim .....	401-4128	White, R.....	35609		

# EMAIL

Parents may want to contact and communicate with the Granite Hills High School staff via EMAIL.

To email any staff member, follow these directions:

**first initial/last name @guhsd.net**

Example: Georgette Torres      Email address: [gtorres@guhsd.net](mailto:gtorres@guhsd.net)

## EXCEPTIONS:

Due to duplicate names in our district, please note the following email exceptions to above:

Davis, Matt	E-mail address <a href="mailto:madavis@guhsd.net">madavis@guhsd.net</a>
Gordinier, Patti	E-mail address <a href="mailto:pgordini@guhsd.net">pgordini@guhsd.net</a>
Lincoln, Bob	E-mail address <a href="mailto:belincoln@guhsd.net">belincoln@guhsd.net</a>
Robinson, Bobbe	E-mail address <a href="mailto:brobinso@guhsd.net">brobinso@guhsd.net</a>
Barbara Sexton	E-mail address <a href="mailto:barbsexton@guhsd.net">barbsexton@guhsd.net</a>
Stevenson, Gina	E-mail address <a href="mailto:gstevens@guhsd.net">gstevens@guhsd.net</a>
Thomas, Jeanette	E-mail address <a href="mailto:jethomas@guhsd.net">jethomas@guhsd.net</a>
School Officer	E-mail address <a href="mailto:officer06@guhsd.net">officer06@guhsd.net</a>

## **ABSENCE POLICY**

### **Effect of Absence on Grades (AR 5161) Revised June 2007**

Granite Hills and the Grossmont Union High School District recognize the relationship between positive student attendance and academic success. Absence, truancy and tardiness to school/class results in a loss of opportunity to learn and to maximize time on task.

Parents/guardians shall be notified in writing when accumulated absences during the semester reach five and ten hours of class time. In the event of extenuating circumstances, the guidance department/counselor should discuss the case with the teacher involved.

There will be no automatic drop from class. However, students who accumulate more than five absences in a quarter system class or **ten absences** in a semester class risk receiving no credit for the class. Excused and unexcused absences may be made-up by attending Saturday School. After-school tutorials may be used at the discretion of the school site. In accordance with Education Code, Section 37223, students with unexcused absences may be required to attend Saturday School(s). Attendance for excused absences shall be optional. Students may be dropped for excessive absences (exceeding five in a quarter system class or ten absences in a semester class), if the teacher determines that the absences, in combination with, lack of effort, lack of academic success, or poor attitude results in disruptive behavior.

Suggested strategies for contacting parents/guardians would include telephone contact or in-office conference. Students and parents/guardians must recognize that there is a direct relationship between school attendance and grades/credits earned.

### **Excused Absence (work may be made up for full credit)**

Examples: Personal illness, illness or death in the immediate family, medical and dental appointments, funerals, call to court, other as designated by the Principal and a period late when a student is returned to class on an Excused Late Slip.

### **Unexcused Absence**

Examples: Truancy and leaving school without first receiving permission from the attendance office or nurse

You may make up excused and unexcused absences by attending:

#### **SATURDAY SCHOOL (8:00 a.m.-12:00 noon)**

- Students may make up one (1) ALL DAY ABSENCE in a single Saturday School session.
- Students will NOT be allowed to make up partial days (also known as period absences) in Saturday School.

#### **TUTORIALS (One-hour make-up) Available BEFORE & AFTER school**

- Students may make up PERIOD ABSENCES in tutorials.
- Students will NOT be allowed to make up all-day absences in tutorials

### **INDEPENDENT STUDY CONTRACTS:**

You may apply for an Independent Study Contract for an extended (minimum 5-days) absence due to a **medical emergency** (request **must** be accompanied by a physician's note), a long-term illness or a court appearance requiring missing school for five (5) school days or more.

Apply for an Independent Study Contract through the GUIDANCE CENTER. Requesting an Independent Study Contract for a court appearance must be done at least two weeks in advance.

### **PARENT PORTAL: Is my child in school?**

Parents can obtain a user ID and password to access their student's real-time attendance online, as well as current grades, transcripts, and progress toward meeting graduation requirements. Parents may pick up the user ID, the password and easy-to-understand instructions at the Reception desk in the Administration Office.

### **ABSENCE PROCEDURES**

You **MUST** clear absences when you are absent from class for:

- One or more class periods **OR** one or more days

**CLEAR ABSENCES** before returning to classes:

- Bring a **NOTE** signed by parent or guardian **OR**
- Bring a **J-31 CARD** signed by parent or guardian **OR**
- The **parent may CALL THE ATTENDANCE OFFICE.**  
Parents may call 24 hrs a day **593-5532 OR 593-5533.**

You have **THREE** days upon returning from the absence to clear your absence:  
All absences not cleared will be considered **truant** and a referral will be written.

**LATE TO SCHOOL** because of illness/doctor/dentist appointment: Report immediately to the Attendance Office

- Bring a **NOTE from a parent** or guardian, **OR**
- The **parent may CALL THE ATTENDANCE OFFICE** before the student arrives at school, **OR**
- A **NOTE from a doctor or dentist** will be accepted. Students will be sent to class.

**LATE TO SCHOOL** because student has overslept, had car problems, etc: Report immediately to the Attendance Office.

- Considered unexcused.

### **MAKE-UP WORK:**

Students with excused absences are allowed to make up work they missed. It is the responsibility of the student to request, and the teacher to assign, make-up work. In consultation with the student, the teacher should provide sufficient time for make-up work (usually one day for each day of school missed.)

### **Saturday School Rules:**

- All rules of the Behavior Code will be enforced.
- Saturday School has a rigorous academic schedule. Students are required to be engaged in learning the entire four hours. They may bring schoolwork for the final two hours.
- Students will **NOT** be allowed to sleep, eat, drink, watch movies, listen to music, or socialize in class.
- Students are required to have a signed Parent Permission Slip on file **PRIOR** to attending Saturday School.
- There must be at least 65 students signed up to attend and/or 25 students in attendance for Saturday School. If there are insufficient numbers, GHHS has the right to cancel Saturday School.
- If a student leaves early or is asked to leave Saturday School, he/she will receive **NO** credit.

### **LATE POLICY**

Seven (7) minutes are allowed between classes. This allows adequate time for a visit to a locker or restroom, and for the student to arrive to the next class on time. Lateness represents a disruption to the learning environment of a classroom, a violation of school rules, and ultimately, defiance of the teacher's expectation of punctuality. Lateness occurs when a student is not in his or her assigned area when the bell rings for class to begin.

Teachers will close their locked doors at the sound of the final bell. All students still in the hall will be sent to a classroom, the LATE ROOM, where they will be involved in schoolwork under the supervision of a certificated teacher for the remainder of the period. When students arrive late for Period 1 or Period 2 (if Period 2 is their first period of the day) and are excused by their parent or guardian, they are sent to class, but this tardiness is coded as a LATE to Period 1 or 2.

**Consequences:**

Students will be allowed to make up work they missed while in the LATE ROOM or coded as a LATE. Students will have TWO (2) days to complete missed work and will receive half-credit for work completed. Excessive visits to the LATE ROOM will result in student being placed on a Behavior Contract. Failure to meet the Behavior Contract may result in referral to alternative placement.

## **GENERAL INFORMATION**

### **AP (ADVANCED PLACEMENT) COURSES**

Students enrolled in Advanced Placement courses are expected to take the AP exam. The deadline for payment for the AP exam is March 14, 2008.

### **ASSOCIATED STUDENT BODY CARDS (STICKERS)**

The ASB stickers provide many discounts at school activities. Students may buy an ASB sticker at registration or from the Finance Technician. Students participating in school activities are encouraged to purchase an ASB sticker. This ASB sticker is nonrefundable. Student Athletes without an ASB card will need to purchase letters or patches.

### **ATHLETIC/CHEERLEADER CLEARANCE**

All athletes and cheerleaders must be cleared before they can participate in any tryout, practice, or competition. A new clearance must be completed for each season of sport. Physical examinations are good for one school year. The following must be done:

1. Physical examination;
2. Insurance purchase or waiver;
3. Encouraged to purchase ASB card (letter or patch).

Forms for clearance can be obtained from the Finance Technician. Once the forms are completed, the athlete/cheerleader presents them to the Finance Technician, who will issue a card, which represents clearance for that athlete/cheerleader for that sport/activity. Clearance cards will be given to coaches before the start of the season. Athletes/cheerleaders who clear after this time will be given the clearance form to take to his/her coach, who must keep the card on file. Athletes participating in more than one sport must clear for EACH sport.

### **BREAK AND LUNCH AREAS**

The school has designated areas where students may eat before school, during break, and at lunch. Food must be consumed in these areas only. **No food or drink is to be consumed in classrooms except during designated meetings with teacher supervision.** Trashcans and recycling bins are provided for your use. Make sure to use them!

*HELP KEEP OUR CAMPUS CLEAN.*

### **BUSES**

Students living more than three miles away from Granite Hills can access district transportation. Cost is \$.85 each way or students can purchase either an Annual (\$270) or Semester (\$145) Pass. Students will receive referrals for inappropriate behavior (see additional information under Bus Transportation in Behavior Expectations.) Revised schedules are available in the VP Office or online @ <http://guhdsd.bus>.

## **CAHSEE**

Seniors who do not pass the California High School Exit Exam will be allowed to participate in the graduation exercises provided they participate in the May administration of the CAHSEE and meet all other graduation requirements. If they pass both sections of the CAHSEE in May, they will receive their diploma when the school receives the results. Seniors who do not pass the CAHSEE at this May administration may enroll as fifth-year seniors for five, five-credit classes and attempt to take the CAHSEE during the November administration in order to earn their Granite Hills' diploma.

## **CAFETERIA**

The cafeteria is open before school and during the break and lunch periods. There are also snack bar satellites open during break and lunch. Free and reduced price meals are available for students who qualify. Students apply directly through the cafeteria. No glass containers are allowed on campus. Student ID's are required to purchase lunches at the cafeteria.

## **CELL PHONES**

Students are permitted to have cell phones on campus but they are NOT to be used and are **NOT to be VISIBLE during class time**. This applies to the classroom, the halls or the restrooms. This means no sending or reading text messages during class time. Granite Hills is NOT responsible for stolen cell phones and no searches will be conducted in the class to search for a missing cell phone. Confiscated phones brought to the VP's Office will **ONLY** be returned to parents.

## **CREDIT/NO-CREDIT OPTION**

A student may, with prior administrative approval, enroll in **elective** courses on a Credit/No Credit basis with teacher approval. An elective course is a course that the student is not taking in order to meet a specific graduation course requirement. A maximum of 20 units of Credit/No Credit course work may be applied to the 220-unit graduation requirement. The Credit/No Credit option may only be exercised if the student is concurrently enrolled in at least five other courses for which a letter grade will be issued. (The student is cautioned that colleges and universities may decline to consider course work completed on a Credit/No Credit basis when evaluating the transcript of an applicant for admission.)

Any student who is interested in pursuing this option must petition first through their Guidance Counselor and then final approval through the Assistant Principal. A course must be designated as credit/no-credit within the first two weeks of a semester.

## **CRISIS PLANS**

Granite Hills High School has well-developed and tested plans for crisis situations. Drills are held each year for fire evacuations, earthquake evacuation, and lockdown. The Granite Hills High School staff is trained for emergency crises as well.

If a **LOCKDOWN** situation is called at any time and you are outside of your regular class, you are to proceed immediately to the nearest classroom for cover. If you are in a classroom when a **LOCKDOWN** is called, you are to follow all of the instructions on the bright yellow clipboard located by the telephone in each classroom and all of the instructions of your teacher or staff member. In the case of a **LOCKDOWN**, you must wait in the classroom until released by police officials. At that time, a Reunion Area will be announced where you can meet your parents and be released to them. If you are not in your room at the time of a fire/earthquake drill/evacuation, proceed to the evacuation area and report to your teacher.

Students who refuse to participate in a lockdown drill or lockdown will receive severe consequences, including suspension, because this defiance puts other students and staff in jeopardy.

## DANCE REGULATIONS

Dances are provided as an extracurricular activity for Granite Hills High School students. We want to provide an atmosphere where students can have a good time and parents feel secure in the type of environment and supervision provided. Thus, attendance is a privilege rather than an automatic right, and the following rules are set forth for all Granite Hills High School dances:

1. All students must have a **student ID card** or an **ASB card** in their possession to enter the dance.
2. Any student who comes to the dance, tries to enter, or is in the immediate area of the gym and under the influence of alcohol or drugs, will be denied entrance to the dance, disciplined under Governing Board Policy 5144.1 & 5144.2, and possibly expelled. Breakage of school or personal property will result in the same punishment. Fighting or intimidation may result in the same discipline procedure. Either offense will result in a parent conference.
3. Students may not leave the dance and return.
4. No loitering will be allowed.
5. All non-Granite Hills students must have a guest pass, which may only be obtained from and returned to the Assistant Principal's Office prior to the event. The Assistant Principal at the guest student's school must sign this pass. Any guest who is not a student must be under 21 and also have a guest pass. Students are permitted to bring ONE guest only.
6. Any student who simulates a sexual act through his/her dance will be removed from the dance and will receive a disciplinary consequence.
7. Parents should plan to pick up students immediately after the school dance. Dances end at 11:00 P.M. (with the exception of Homecoming, the Winter Dance and Prom.)

## FINANCE OFFICE

Students will be issued ID cards, which must be carried by ALL students to ALL school activities and while attending school. The Finance Office will re-issue lost or stolen cards for \$10. ASB cards and tickets to most school functions may be purchased at this office. A student who competes in any sport will receive information regarding clearance cards, insurance, eligibility clearance etc., in this office. A \$10 fee will be charged for removal of bar codes from textbooks. **All fines must be cleared through the Finance Office. NO CHECKS will be accepted at the Finance Office.** Cash, debit or credit cards can be used. An ATM is available immediately outside the Finance Office.

**BUY ITEMS ONLINE: Purchase PE clothes, bus passes, and yearbooks. Use VISA or MasterCard.**

**Register online at [granitehills.revtrak.net](http://granitehills.revtrak.net) OR (Link: ASB Webstore on the GHHS homepage)**

## FIVE-COURSE REQUIREMENT

All students must be enrolled in at least five, five-credit courses unless a different program is mandated in an I.E.P. for a student in Special Education. To be athletically eligible, an athlete must be enrolled in five, five-credit courses.

## GUIDANCE/COUNSELING

The Guidance Department at Granite Hills consists of six Counselors, four Academic Advisors and one Resource Center Counselor. This department provides services to help students in a variety of areas including:

1. Defining educational goals
2. Assisting with career information and choices education and training
3. Exploring scholarships and grants requirements
4. Explaining specially funded programs personal problems
5. Choosing classes to meet those goals
6. Planning for post-high school
7. Understanding graduation
8. Assisting with academic or

Students may make an appointment with a Counselor by seeing the Secretary in the Guidance Center before or after school, at break, or during lunch.

**No new classes will be added after the third week of the semester.**

**HOMEWORK REQUESTS:** Students must be out for three days before requesting homework. Please allow 24 hours for teachers to get homework requested back to the Guidance Center.

**PROGRESS REPORTS:** It is the student's responsibility to ask each teacher on Thursday for a progress report to be given back to them on Friday. Progress reports will not be given one week before or two weeks after a grading period ends. Instead of paper progress reports, parents are encouraged to e-mail teachers with any questions.

## **HEAT DAY NOTIFICATION**

A potential Heat Day could be called for Granite Hills if the temperature is forecast for 95 degrees (or above) over several days. A Heat Day will be announced prior to 7:00 a.m. and this decision will be posted on the marquee as soon as possible after the decision has been made. The minimum-day schedule will be the same schedule posted in this handbook under "Bell Schedules". Athletic events and practice **may be** cancelled, shortened, or modified according to the weather conditions. The GHHS switchboard will remain open the entire school day.

## **IB (INTERNATIONAL BACCALAUREATE)**

The International Baccalaureate (IB) program is a very rigorous and challenging course of study. IB Diploma candidates must be enrolled in the IB program. IB Diploma candidates must successfully complete the Theory of Knowledge course, conduct advanced research to complete an Extended Essay, and complete 150 hours of community service (CAS). Additionally, IB Diploma candidates must take 3 Standard Level (SL) IB courses AND 3 Higher-Level (HL) IB courses. Students earn up to 7 points per IB exam, with a possible 3 bonus points for the Extended Essay. They must earn at least 24 total points to earn the IB Diploma (total of 45 points possible.) ANY student may enroll in an IB class, although preference is given to declared IB Diploma candidates.

## **IDENTIFICATION CARD (STUDENT)**

All Granite Hills High School students will be issued a student ID card. **Students MUST CARRY this card to school activities and while attending school.** Student ID cards are provided without charge. The student ID card is also used as your library card and will have a special bar code on the back. Students will not be able to check out books from the library or access the Internet without a student ID card (and the appropriate Internet Clearance Sticker). A replacement fee of \$10 will be assessed for lost or stolen ID cards, which may be purchased at the Finance Office.

## **INSURANCE (STUDENT)**

Student insurance is available at a minimal cost and is optional. When a student is injured and is covered by the school plan, the student is to pick up a claim form from the Finance Technician. This form must be completed by the student's parents and presented to the doctor or hospital. The school merely acts as a mediator in supplying the insurance. It assumes no liability either for the injury or the subsequent negotiations with the company.

## **LIBRARY/MEDIA CENTER/TECHNOLOGY RESEARCH CENTER (TRC)**

Library hours are from 7:00 a.m. - 3:30 p.m. Your ID is needed to check out a book from the library or use the Internet. Most books are available for two weeks. Fines are charged for overdue books; a fine schedule will be posted in the library. The TRC is open from 7:00 a.m. - 3:30 p.m. Pages can be downloaded for ten cents per page.

## **LOCKERS**

We will make every attempt to provide each student who wants one with an individual locker. The school administration reserves the right to inspect the contents of your locker when there are reasonable grounds to believe that it contains items contrary to school rules and/or detrimental to the safe conduct of the school, the educational process, or the students' and employees' welfare. Lockers are school property and are, therefore, under the joint jurisdiction of the student assigned the locker and the school district. **Lockers are to be used ONLY by the person assigned to the locker and that person will be required to pay for any damages to the locker.** DO NOT deface, paint, put stickers on, etc. any locker or you will be subject to a fine. For your own security, **do not**

share your locker combination with **anyone**. Lockers will not be automatically assigned to every student. If you would like a locker, you may sign up for one when school starts. You will keep the same locker for all four years unless you relinquish the locker or have the privilege taken away. Upper and lower lockers are randomly assigned to all grade levels.

#### OPENING YOUR LOCKER:

Your locker card has THREE numbers. Here is how you use them to OPEN your locker.

1. Turn the knob to the **RIGHT** at least two times to start.
2. STOP at the **FIRST** number.
3. Now Turn the knob to the **LEFT** and go past the **SECOND** number once.
4. STOP at the **SECOND** number the second time going around to the left.
5. Turn the knob now to the **RIGHT** and
6. STOP at the **THIRD** number.
7. Lift the handle to your locker.

IF your locker DOES NOT open:

•Go through the steps (listed above) one more time.

Sometimes you need to stop the knob a little before or after the final (third) number.

•If it still does not open, come to the Attendance Office and we will issue a repair order.

IF your locker has someone else's books in it:

•Come to the Attendance Office and we will have the items removed from the locker and have the locker re-keyed. (This will take at least a day.)

### **NURSE'S OFFICE**

The school nurse will give first aid to all students who become ill or are injured during school hours. If a condition is serious, **THE NURSE WILL NOTIFY PARENTS FOR TRANSPORTATION HOME** or to their physician. Students **MUST** check out through the Nurse's Office. Students are not to call parents on their cell phones and arrange pick-up.

The nurse will not dispense medication unless prescribed by a doctor; all prescribed medications should be checked in with the nurse immediately upon arrival on campus. **Students are not to self-dispense any medication while on campus or at a school function.**

The authorization on the Emergency Information Card completed by parents generally will be used to reach parents at home or at work. In the event that parents cannot be reached, the designated emergency person or the doctor will be notified. As changes occur, students and parents are asked to file current emergency information with the Nurse.

### **ON-LINE COURSES**

Students must have **PRIOR APPROVAL** from the Assistant Principal and Counselor for ANY on-line course which the student is taking to earn credit for the Grossmont Union High School graduation requirement.

### **PARENT/TEACHER CONFERENCES**

Concerns about your student or specific classroom problems can best be solved through parent/teacher contacts. Call the teacher's direct phone number (page 11-12) OR leave a message on the teacher's voice mail, OR e-mail the teacher with the concerns you have.

### **PARKING**

Two large paved areas are provided for student parking: the Senior Parking Lot is located in front of the gym and another lot (Junior Parking Lot) is located off Fourth Street by the softball fields. Students must display a parking-permit sticker on their vehicle in order to park in the senior or junior lots (displayed in the front window-lower left corner.) **Parking in the area directly in front of the school is reserved for visitors, not students.** There is also a special caged area by the Auto Shop where students may lock up their bicycles. **ALL parking regulations must be obeyed:** park in marked stalls only, **ONLY** disabled persons park in Disabled Parking (blue), **NO** parking in loading

zones, red zones, and/or in driveways. Students who park in the staff or visitor areas or fail to obey parking regulations may lose parking privileges, have vehicles removed, and/or receive tickets from the El Cajon Police Department. Students who receive (3) three parking lot violations within a year will lose the privilege of parking in the junior or senior lots. Campus speed limit is 10 m.p.h. Speeders and reckless drivers will lose their parking privileges. Anyone who uses school parking lots is deemed to consent to a complete search of the vehicle by school officials and/or law enforcement personnel for any reason whatsoever (CVC 21113).

Please note: THE SCHOOL IS NOT RESPONSIBLE FOR LOST OR DAMAGED VEHICLES.

## **PERMIT TO LEAVE CAMPUS**

If a student must schedule a doctor's appointment, dental appointment, or court appearance during school hours, he/she must bring a note to the Attendance Office **BEFORE SCHOOL** on the day of the appointment to receive an "OFF CAMPUS PASS." The attendance clerk may call home to validate this note before the student will be allowed to leave campus. Failure to check out through the Attendance Office may result in an automatic truancy.

## **PHONE MESSAGES (STUDENTS)**

We will not interrupt a class to deliver a phone message to a student except in the case of a bona fide emergency. If there is such an emergency, please call the **Assistant Principal's** office and state the nature of the emergency. If approved by an Assistant Principal, we will deliver the message as soon as possible.

*PLEASE DO NOT ASK US TO DELIVER A MESSAGE REGARDING WORK, BABY-SITTING, RIDES, CELEBRATIONS, OR OTHER NEEDS OF THIS TYPE.*

Balloons or flowers delivered to the school will be held in Attendance until picked up by student at the end of the school day.

## **PHYSICAL EDUCATION LOCKERS AND TOWELS**

All students will be required to furnish their own towels; locks will be provided by the school and issued to each student. **Only locks provided by the school will be allowed on the P.E. lockers.** Each student will be responsible for keeping his/her lock on the proper basket; locks not on the proper basket will be removed. Care of locks is the student's responsibility. If a student loses a lock, a fine slip for \$5 will be turned in to the Finance Office. The P.E. lockers will be assigned in the P.E. class by the student's coach during the first week of school. The school administration reserves the right to inspect the contents of your PE locker when there are reasonable grounds to believe that it contains items contrary to school rules and/or detrimental to the safe conduct of the school, the educational process, or the students' and employees' welfare. Lockers are school property and are, therefore, under the joint jurisdiction of the student assigned the locker and the school district.

## **SAFETY DRILLS**

There will be the following mandatory safety drills each year: **TWO** fire drills, **ONE** earthquake drill, and **TWO** Lockdown Drills. All students **MUST** fully participate.

## **STUDENT CONGRESS**

Student Congress meets once a month and is made up of one elected student representative from each fifth period classroom. Elections are held at the beginning of each semester. Various topics are discussed, and this group makes major decisions regarding school affairs. Bring your questions and concerns to your student congress representative.

## **STUDY HALL**

Students will be scheduled in either a class or study hall during each period of the regular school day. Study halls are for school assignments to be completed in a quiet manner. Study halls are for work, not play. A mature attitude is necessary. The following rules will be in operation for students who are assigned study hall:

1. Assigned seats;
2. No passes will be granted for visitations to lockers, or other classrooms;
3. A student may receive a pass from a teacher to the library. Teacher's pass must indicate the day(s);
4. No talking, sleeping, or electronic listening devices.

## TUTORIALS

Tutoring Available!!! Are you having difficulty in one or more of your classes? Do you still need to pass the High School Exit Exam? Do you need to make up an excused period absence?

You can receive help in a tutorial before or after school and make up an excused period absence at the same time.

A certificated teacher can help you one-on-one free of charge. You can attend on a walk-in basis as often as needed. Schedules will be available in the Assistant Principal's office and the Guidance Office.

## VALEDICTORIAN AND SALUTATORIAN (SELECTION OF)

The Valedictorian Selection Committee will select Valedictorian(s) according to AR 5161 from approximately the top one percent of the senior class, based on the accumulated transcript at the eighth semester, second progress report. The individual(s) with the highest- ranking grade point average(s) shall be included as valedictorian. Computation of overall grade point average(s) **will include grades 9-12.**

It is not the intent of the Valedictorian/Salutatorian regulations to exclude students from consideration for valedictorian for completing supplemental or elective coursework. The deliberations may include additional students beyond the top one percent. In choosing the valedictorian(s), the Valedictorian Selection Committee will consider the following criteria:

- 1.) Academic achievement and curiosity, not school service;
- 2.) Behavior that reflects the highest ethical standards;
- 3.) Breadth and depth of program, to include number of courses /AP/IB and honors courses completed.

## VALUABLES

Large sums of money or any item of value should NOT be brought to school. Students must remember to secure locks and keep combinations secret so their books and valuables will be protected while they are in class. Most items stolen are from unlocked lockers or by those who learn of locker combinations. Granite Hills is NOT responsible for items stolen from PE or school lockers or backpacks left unattended in classrooms, halls, restrooms, or the Quad. Additionally, Granite Hills is **NOT** responsible for stolen cell phones, I-pods, CD players, etc., which are brought to school. We realize these are expensive items and they are brought onto campus at your own risk. No instructional time will be allocated to have Assistant Principals search classrooms for stolen items.

## VIDEO SURVEILLANCE

Granite Hills will have video surveillance in all PUBLIC areas and hallways (Quad, stadium, parking lots, gym, etc.). Film may be reviewed to assess crimes, disturbances, and/or fights.

## VISITORS/GUESTS

The school policy is to allow **only** those visitors who have legitimate business at the school. Arrangements must be made at least 24 hours in advance. Guests, visitors, and parents **must register** at the front office. Visitors will exchange driver's license or keys for a visitor's badge for the time of visit.

## WORK PERMITS

Students under 18 years of age and older than 14 years must possess a valid work permit (B1-4) issued by the school district that the student resides and attends school in order to be employed to work. The student's employer is responsible for requiring a work permit issued before a student is placed on the work schedule. Work permits are issued for the calendar school year and summer vacation; permits expire 5 days after the beginning of the next school year. Students may pick-up the statement of intent to employ minor and request for work permit application (B1-1) from their school of attendance. Student returns completed application to their school for verification of proof of age, attendance, and academic effort in schoolwork. The issuing authority "may" issue or deny a work permit based on their findings of student's records. (Ed Code 49110, 49111, 49112, 49113, 49114, and 49130).

## **WITHDRAWAL PROCEDURE (STUDENT)**

1. Report to the *Guidance Office* with a written statement from your parent or guardian concerning the request to withdraw from school. Included in the statement must be the following information:  
The date, and the name and address of the next school you will attend.
2. Upon receiving the written statement, the *Guidance Office* will give you a copy of your program which must be signed by all your teachers as well as the finance technician, book clerk, librarian, nurse, P.E. attendant, and attendance clerk, then returned to the registrar before checking out of school at the end of the school day. Please plan to attend an entire school day on the day you check out.
3. All books, equipment, and materials must be returned and/or all replacement costs paid in full before transcripts will be released.

### **Granite Hills Alma Mater (traditional)**

**Granite Hills our Alma Mater  
Nestled in your mountain crown  
Let every son and daughter true  
Add to your honor, fame, renown;  
Years of most treasured memory,  
Home of our loyalty.**

### **Granite Hills Alma Mater (2007)**

**Nestled in the Granite Hills  
Fly the colors white and blue.  
High above the mountain crest  
Soar the eagles proud and true.  
Rising high with pride and honor  
To our victory we will soar!  
Granite Hills, our Alma Mater  
Eagles now and evermore!**

# ATHLETICS & EXTRACURRICULAR ELIGIBILITY

Granite Hills High School students are reminded that they must follow regulations established by the Grossmont Union High School District in order to participate in athletics and certain extracurricular activities, such as Cheerleading. Athletes should also remember that all athletic equipment and fines must be cleared before they will be eligible for the next season of sport.

## **ATHLETIC PROGRAMS**

### **Fall Sports—August–November**

Cross Country, Football, Girls' Field Hockey, Girls' Golf, Girls' Tennis, Girls' Volleyball, Boys' Waterpolo

### **Winter Sports—November–February**

Basketball, Soccer, Wrestling, Girls' Waterpolo, Roller Hockey

### **Spring Sports—February–May**

Baseball, Boys' Golf, Gymnastics, Boys' & Girls' Lacrosse, Softball, Swimming/Diving, Boys' Tennis, Track & Field, Boys' Volleyball

## **INTERSCHOLASTIC ELIGIBILITY**

### **1. Insurance**

All students participating on athletic teams must carry adequate insurance coverage, as required by the Education Code, Section 32220 et seq.

### **2. Students on Transfers, Interdistrict Transfers, and Custodial Agreements**

Effective September 17, 1996, students in the Grossmont Union High School District are residentially eligible to participate in extracurricular athletics from the date of their enrollment until graduation unless:

- 1) Otherwise determined by the respective site administration; or
- 2) They are not in compliance with the rules and regulations as stated in the Grossmont Conference Constitution, the CIF, SDS Green Book; or
- 3) They are not in compliance with the rules and regulations as stated in the Extracurricular Eligibility Book (Yellow Book); or
- 4) A student transfers to a second school in the same school year (including summer sessions) without a residential change on the part of the student's original custodial parent(s), legal guardian(s), or original caregiver(s). Said student shall be residentially ineligible to participate in ALL SPORTS for 12 calendar months from the date of transfer. Exception: Students who transfer before the start of their third semester of high school may retain their athletic eligibility.
- 5) Any further questions concerning eligibility may be answered by contacting the Athletic Director at 593-5630.

### **3. Club Activities**

Participants in club activities and extracurricular activities (including Cheer) are required to comply with all C.I.F. eligibility guidelines and procedures.

[Ref: C.I.F. Green Book.]

### **4. Grade Point**

Students must maintain a 2.0 grade point average (C average) for all courses in which enrolled during the preceding six weeks and for which a letter grade was assigned. (This grade point average computation will include 2.5 unit courses in which the student was enrolled beyond the required five 5-unit course enrollments.)

### **5. Course Enrollment**

Students must be enrolled in five 5-unit courses within the regular school year and maintain this enrollment throughout each six-week grading period. Such enrollment will constitute satisfactory progress towards meeting the requirements for graduation.

## 6. Conduct Situations

Upon receipt of unsatisfactory conduct grades ("U") in more than one course, the student will be declared ineligible for the next six-week schoolwide grading period. A student receiving 2 "U's" can appeal and subsequently be placed on probation by the Administrator of Athletics at the local school following a student/parent contact. Only one appeal will be granted per year.

## 7. Summer School

Summer school credits will count toward addressing scholastic and conduct deficiencies incurred in the preceding semester grading period. Grades received in a summer course of equal or superior level to that of a previous course shall replace the previous grade for purposes of determining academic eligibility. New courses will not replace previous coursework and any grade received will be averaged with all course grades from the previous semester. Scholastic and conduct marks received in summer school courses shall not unfavorably impact eligibility. [Ref: C.I.F. *Green Book*.]

## ELIGIBILITY APPEAL PROCESS

1. Appeals for exemption from the loss of eligibility due to intradistrict transfers may be submitted to a district committee for review. The Conference President will receive all appeals from the comprehensive schools and will convene the committee as deemed necessary. This process assumes prior compliance with existing San Diego Section, C.I.F. eligibility standards. [Ref: C.I.F. *Green Book*.]
2. *For 9th grade students:* local school appeal for a probationary grading period applies to grade point average and conduct, excluding course enrollment (must maintain five 5-unit courses).  
*For 10th, 11th, and 12th grade students:* the right of appeal for a probationary grading period **applies to conduct marks only**.
3. If conduct is the only criterion of the five aspects of eligibility for which the student has been declared ineligible, and if she/he is eligible for probation, the school's Administrator of Athletics may place him/her on probation for the subsequent six-week grading period.
4. **Only one probationary period per student per year is allowed.**
5. No student may be granted a period of probation or exempted in any way from the minimal C.I.F. standard of passing in four classes.

### Examples:

- a. A student receiving a "U" in conduct for a single course in any one grading period (six weeks) will still be eligible.
- b. A student receiving a "U" in conduct for more than one course in any one grading period (six weeks) will have the potential for one probationary eligibility period as determined by the school Administrator of Athletics.
- c. A student receiving a "U" in conduct for more than three courses in any one grading period (six weeks) is ineligible and not entitled to probationary consideration.

# BEHAVIOR CODE

A behavior code is provided to each student because the students, the parents, and the staff expect and demand a safe, secure, and orderly campus. These procedures comply with Grossmont Union High School District Policy, as well as state and federal law, and are based on timely and consistent consequences for conduct, which is disruptive to our campus.

Staff, students, and parents developed this behavior code. The purpose is to ensure a safe and orderly educational climate conducive to learning for all students and to promote good citizenship within each individual, which is necessary to function effectively in American Society. Many different behavior scenarios will be detailed on the following pages. Assistant Principals will treat any behavior and consequence NOT detailed fairly and consistently.

**The Grossmont Union High School District desires to build responsibility, respect for others, respect for the school, and respect for self.** Students are expected to demonstrate responsible behavior, which does not interfere with the safety, well-being, or educational opportunities of themselves or others. Students are not born disciplined. Discipline, or self-control, is a learned behavior.

The Grossmont Union High School District strives to teach students responsibility, self-discipline, and respect through defining student expectations and requiring acceptable standards of behavior. Clear expectations of acceptable behavior and consequences for violations have been established.

The Grossmont Union High School District recognizes that a well-ordered and safe environment can only occur in cooperation with all members of the school community to include students, staff, and parents. Granite Hills also cooperates fully with law enforcement agencies. We do not impede investigations. We cooperate with law enforcement agencies and contact parents after investigations are complete.

## LIST OF SUSPENDABLE AND EXPELLABLE OFFENSES

*The following list of offenses may result in suspension, referral to Student Support Services, or expulsion from the Grossmont Union High School District. All cases recommended for expulsion will be investigated and determined on specific articulable facts.*

### MANDATORY

#### Recommendation for Expulsion

[California Education Code 48915 (c)]:

The Principal **must** recommend expulsion for the following:

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Selling a controlled substance.
4. Committing or attempting to commit sexual assault.
5. Possession of explosives (as defined in US Code, Section 921, Title 18)

### QUASI-MANDATORY/PERMISSIVE

#### Recommendation for Expulsion

[California Education Code 48915 (a)]

The Principal **shall** recommend expulsion for the following:

The Governing Board is required to make an additional finding that either of the following conditions exists:

- (a) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct; or
  - (b) Due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
1. Causing serious physical injury
  2. Possession of any knife, explosive, or dangerous object of no reasonable use to a student.
  3. Possession of any controlled substance
  4. Robbery or extortion
  5. Assault or battery on a school employee

The Principal **may** recommend expulsion for the following if:

- (a) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct; or
  - (b) Due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.
- a.(1) Physical injury to another person
  - a.(2) Willfully caused physical injury by force or violence upon another person
  - b. Possession of weapons, explosives or dangerous objects
  - c. Possession or use of controlled substance, alcohol or intoxicant
  - d. Offered, arranged, or negotiated to sell a substance represented to be a controlled substance
  - e. Committed robbery or extortion
  - f. Vandalism to school property or private property
  - g. Theft
  - h. Possession of tobacco
  - i. Excessive use of profanity or repeated vulgarity
  - j. Possession of drug paraphernalia
  - k. Defiance or disruption of school activities
  - l. Possession of stolen property
  - m. Possession of an imitation firearm
  - n. Commit or attempt to commit sexual assault or sexual battery
  - o. Harass, threaten or intimidate a student witness
  - .2 Sexual harassment
  - .3 Hate violence
  - .4 Intentional harassment, threats, or intimidation
  - .7 Intentional terrorist harassment, threats or intimidation against school staff or property

## **JURISDICTION**

(Education Codes 48900, 48915)

All school rules will be enforced:

1. While on school grounds,
2. While coming to or going from school,
3. During school hours whether on or off campus, including while truant from school and
4. During or while coming to or going from a school-sponsored activity.

## **SEARCHES AND SEIZURES**

The law provides school officials with wide latitude to search students, their possessions, and automobiles, in the ongoing effort to maintain a safe and secure campus. When a school official has a "reasonable suspicion" that a student may be in possession of contraband or dangerous objects, the student will be asked to empty all pockets and provide the official access to other personal items (backpacks, lockers, cars) which may contain contraband or dangerous objects. Reasonable suspicion may also warrant school officials' use of a metal detector to identify concealed weapons or a Breathalyzer to determine if a student is under the influence of alcohol. It is hoped all students will be cooperative, as the school official will make every attempt to be unobtrusive and respectful of privacy. Students should be aware that grounds for suspicion commonly include being "out-of-bounds" without permission or a report by another student, parent or staff member of possession of contraband or dangerous objects. Students should also be aware that any contraband or dangerous objects found in their possession would be assumed to belong to them. Finally, if a student should discover contraband or dangerous objects on campus, he or she should go directly to an Assistant Principal or other staff member and turn it over without delay. (Education Code 489050)

## DEFINITION OF BEHAVIOR TERMS

### 1. Suspensions/Expulsions

Suspension or expulsion will be imposed only when other means of correction fail to bring about proper conduct. However, any pupil, including pupils with exceptional needs may be suspended--and possibly expelled--for any of the reasons enumerated in California Education Code section 48900 and 48915 (a), or if the school determines that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process. Suspensions remove a student from campus from one to five days, after which time the student may return. Expulsion, by contrast, is a formal process that entails suspension and a hearing at the District Office to determine if a student will be dismissed from their current educational setting. Students who have been expelled by the Governing Board may not attend any school or program operated by the Grossmont Union High School District until the Governing Board acts to lift the expulsion.

### 2. Behavior Contracts

Students will be placed on Behavior Contracts as a means to monitor and improve behavior when a student accumulates excessive disciplinary referrals. The Behavior Contract will clearly state the expected behavior and the consequences and/or alternative placement if a student should fail to stay within the guidelines established by the Behavior Contract.

### 3. In-School Alternative (ISA)

ISA is an alternative to home suspensions. Students will be completely separated from the remainder of the student body for a period up to an entire day and may not participate in any extracurricular activities. The class climate will be strictly business-like, and students will be required to work the entire time they are in the ISA room. The rules will be simple: students will do assigned work without talking, sleeping, or leaving desks. Lunch and breaks will be controlled, supervised, and taken when other students are in class. Failure to comply with ISA rules will result in home suspension. Note: Students are required to request work from their teachers 24 hours before attending ISA. Students must turn in makeup work upon returning from ISA.

### 4. Saturday School

This program is an attendance alternative and is held on Saturdays from 8:00 a.m. to 12:00 p.m. Students must bring either schoolwork or appropriate reading material; talking is not permitted. Students who fail to bring work or insist on talking/misbehaving will be sent home. Credit for attendance depends upon full cooperation with the teacher.

### 5. Detention

A teacher or administrator may assign detention. Detention may be held in a teacher's classroom at lunch or after school, to be determined by the teacher. Detention assigned by the Assistant Principal may be held during lunch, period 6 or 7, or after school depending on when the student is done with regular classes. Students must bring something to read or schoolwork to do. Talking, sleeping, passes, radios and all other distractions are not allowed. Students who are tardy will not be allowed to enter.

### 6. Law Enforcement Intervention

Students may be **ARRESTED** for the following violations:

Violations of Ed Code 48900 including, but not limited to:

- ☛ Fighting (Violation of Ed Code 48900, Sec A)
- ☛ Possession of dangerous object or look-alike firearm (Violation of Ed Code 48900, Sec B, M)
- ☛ Controlled substances (Violation of Ed Code 48900, Sec C & D)
- ☛ Possession of tobacco (Violation of Ed Code 48900, Sec H)
- ☛ Defiance or disruption (Violation of Ed Code 48900, Sec K)

(A complete listing of Ed Code 48900 violations follows on pages 28-35)

Students may also be **ARRESTED** for truancy.

# BEHAVIOR VIOLATIONS

Listed below are the various Behavior Violations that can occur and the reference page for each violation.  
Behavior violations with an (\*) are violations of the Education Code.

BEHAVIOR VIOLATION	REFERENCE PAGE
Alcohol*	28
Bicycles, Skateboards, Roller Skates & Roller Blades	34
Bus Transportation	34
Cheating	33 AND 44-46
Classroom Behavior	35
Clean Campus & Graffiti	36
Closed Campus/Off-Campus Passes	36
Commit/Attempt to Commit Sexual Assault or Sexual Battery*	31-32
Computer/Internet Ethics	36
Controlled Substances*	28
Damage to Property*	29
Dangerous Objects*	27
Defiance & Disruption*	30
Dress Code	37
Drugs*	28
Electronic Devices	38
Excessive Displays of Affection	38
Fighting*	27
Gambling	38
Gangs	38
Graffiti	36
Harass, Threaten or Intimidate a Student Witness*	31
Harassment, Threats & Intimidation*	33
Hate Violence*	32
Hazing*	31
Horseplay	39
Lates, Tardies	13
Obscenity, Profanity & Vulgarity*	29
Out of Bounds	38
Paraphernalia*	30
Physical Injury to Another Person*	27
Possession of an Imitation Firearm*	30
Put-downs, Disparaging Remarks, Racial Slurs	39
Racial Slurs	39
Receiving Stolen Property*	30
Robbery*	28
Selling SOMA*	31
Sexual Harassment*	31-32
Sportsmanship	39
Terrorist Threats on School Staff and/or Property*	33
Theft*	29
Tobacco*	29
Truancy	39
Unsupervised Activities/ Games/Horseplay	39

**Behavior Violations not listed will be dealt with appropriately at the discretion of the Assistant Principal.**

# VIOLATION OF ED CODE 48900

## **Section (A) - (O) and 48900.2-48900.7**

*All cases recommended for expulsion will be investigated and determined on specific articulable facts.*

### **PHYSICAL INJURY TO ANOTHER PERSON:**

**48900 Section A**

**1) Caused, attempted to cause, or threatened to cause physical injury to another person (Mutual Combat) [Education Code 48900 (a)(1)].**

Mutual Combat means two or more students are both actively involved or engaged in a fight. An incident may begin as a battery but end as a mutual combat. For example, if an aggressor hits another student, and the victim strikes back and becomes engaged in a fight with the aggressor, this becomes mutual combat.

**2) Willfully used force or violence upon another person [Education Code 48900 (a)(2)].**

If an aggressor strikes another student and the victim does not fight back, this is a battery. If two students are actively engaged in a fight, but one stops fighting or is no longer able to fight back, and the second student continues to beat him or her, this incident has turned into a battery.

### **Interventions:**

1. Student involved in a "first" fight will be referred to the S.T.E.P. (Systems to Encourage Peace) Program at Chaparral High School in lieu of suspension. If they complete the program satisfactorily, their absence will be coded as a field trip and they may make up work missed.
2. Students involved in verbal or physical confrontations may be referred to on site:
  - a. Peer Mediation
  - b. Anger Management/Conflict Resolution Counseling

### **Disciplinary Consequences:**

Students involved in fighting for the first offense within a four-year period while enrolled at a Grossmont District school: Suspension from three to five days. Students will be ARRESTED for participating in a fight. Students may be referred to the S.T.E.P. Program on a "first" fight and they will not be suspended. Consequence for a second offense while enrolled at a Grossmont District school: the student may be referred to alternative education. On a third offense, a student may be recommended for expulsion. Students who commit an assault, battery or cause severe injury are subject to arrest and/or referral to the Governing Board for expulsion.

### **DANGEROUS OBJECTS:**

**48900 Section B**

Students may not possess, sell or otherwise furnish any knife, explosive, or other dangerous object unless, in the case of possession of any such object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, with concurrence by the Principal or the designee of the Principal.

**Definition:** Students may not possess any dangerous object that constitutes a potential threat to the safety and security of the school. Students are hereby informed not to bring any of the following items to campus or any school-related activity (including but not limited to): **gun, rifle, pistol, revolver, and semi-automatic weapon.** Firearms represent a danger to the safety and security of the school and must be recommended for a mandatory expulsion [Cal. Ed. Code 48915 (c)].

Students may not possess the following items: BB gun, cap gun, dart gun, pellet gun, paint ball gun, spot marker gun, stun gun, model gun, toy gun, squirt gun, replica gun, "zip gun," model rifle, taser, model semi-automatic weapon, toy semi-automatic weapon, knife, locking blade, switchblade knife, butterfly knife, pocket knife, Swiss Army knife, pen knife, keychain knife, kitchen knife, box-knife, Exacto knife, dirk, dagger, ice pick, syringe needles, razor, razor blades, bombs, pipe bomb, time bomb, containers of inflammable fluids, clubs, billy club, blackjack, slingshot, nunchaku, sandclub, sandbag, metal knuckles, any metal plate with radiating points with one or more sharp edges, and spiked jewelry & apparel, chains (including wallet chains), pepper spray or mace, anything that expels a projectile by force of air or explosion, fireworks or any incendiary devices, pressurized cartridges, and replica weapons, and the using or flashing of laser pointers. These dangerous objects may be recommended for expulsion as quasi-mandatory.

**Interventions:**

Students involved in verbal or physical confrontations may be referred to on site:

- a. Character Education
- b. Counseling

**Disciplinary Consequences:**

Suspension and possible referral to the Governing Board for expulsion on the first offense.

**CONTROLLED SUBSTANCES:**

**48900 Section C & D 48915 Section C**

Students may not possess, use, \*sell, be under the influence of, or furnish any amount of controlled substance, alcohol, or intoxicant of any kind. These include, but are not limited to all alcoholic beverages, narcotics, marijuana, methamphetamines, inhalants, and hallucinogens. All prescription and over-the-counter medication must remain in the possession of the school nurse. In addition, students may not offer, arrange or negotiate to sell any controlled substance, alcoholic beverage or intoxicant and then furnish a substitute item intended to represent the controlled substance, alcoholic beverage, or intoxicant.

*\*Students who unlawfully sell a controlled substance shall be recommended for expulsion (Mandatory) [Cal. Ed. Code 48915 (c)].*

**Interventions: [48900 (c)]**

Students will be referred to P.A.T.H., a five-day intervention program for first time involvement with alcohol, marijuana, or controlled substances (excluding selling of a controlled substance which is a mandatory expulsion). On a second offense with a controlled substance (excluding sales), students may be referred to a long-term substance abuse counseling program with mandatory drug testing required.

**Disciplinary Consequences:**

**Alcohol/Marijuana:** Students found in **possession** of alcohol, marijuana, or any controlled substance or who **use** alcohol/marijuana or any controlled substance while under the school's jurisdiction will be suspended for five days. If this is the student's first incident with alcohol, marijuana, and/or any controlled substance while enrolled at a Grossmont District school, the student will serve that five-day suspension in the P.A.T.H. (Pointing Adolescents Toward Health), a five (5) day intervention program at an alternative school before returning to the school of residence. On a second offense with controlled substances, a student may be referred to a long-term substance abuse counseling program with required drug testing on a weekly basis. If the student has committed a previous alcohol and/or marijuana related infraction, he/she will be referred to the Governing Board for expulsion.

**False Representation:** Students who provide other persons with an item intended to represent any alcoholic beverage, intoxicant or controlled substance will be suspended from school and will be referred to the P.A.T.H. Program.

Students who **sell** alcohol/marijuana or any controlled substance to another person will be suspended for five days and must be recommended to the Governing Board for expulsion.

**ROBBERY**

**48900 Section E**

Students may not commit or attempt to commit robbery or extortion. This includes the theft of any property not belonging to the student or any attempts made to force or create fear in others while attempting to steal or while stealing another's property.

**Interventions:**

Schools will determine appropriate interventions (e.g. counseling, community service, campus projects, etc.)

**Disciplinary Consequences:**

The consequences for robbery or extortion will range from detention, In School Alternative, Saturday School, or suspension to referral to the Governing Board for expulsion. The student and/or parent will be responsible for returning the stolen property or for full payment. In addition, law enforcement may be contacted.

## **DAMAGE TO PROPERTY**

48900 Section F

### **Interventions:**

Schools will determine appropriate interventions (e.g. counseling, community service, campus projects, etc.)

### **Disciplinary Consequences:**

The consequences for attempting to cause or causing damage to other's property will range from detention, In School Alternative, Saturday School, or suspension to referral to the Governing Board for expulsion. The student and/or parent will be responsible for payment for the damage. In addition, law enforcement may be contacted.

## **THEFT**

48900 Section G

### **Interventions:**

Schools will determine appropriate interventions (e.g. community services, campus projects, etc.)

### **Disciplinary Consequences:**

The consequences for theft will range from detention, In School Alternative, or suspension to referral to the Governing Board for expulsion. The student and/or parent will be responsible for returning the stolen property or for full payment of the property. In addition, law enforcement may be contacted.

## **TOBACCO**

48900 Section H

Students may not possess or use tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.

### **Interventions:**

First Offense: Students will be referred to ATS for a two-day suspension (Monday/Tuesday from 12:20-4:30 p.m. at Chaparral High School and be referred to SRO for possible arrest.

Second Offense: Students will be referred to site TAP/NOT eight-week program and be referred to SRO for possible arrest.

Third Offense: Students may be referred to alternative education.

### **Disciplinary Consequences:**

Students found in possession or who use tobacco, or products containing tobacco or nicotine will receive the following consequences: First offense within a four-year period while enrolled at a Grossmont District school: the student will be referred to the ATS program at Chaparral as stated above (under Interventions) and referral to SRO for possible arrest. Second offense will be referral to the site TAP/NOT program and referral to SRO for possible arrest. Third offense while enrolled at a Grossmont District school: the student may be referred to alternative education.

## **OBSCENITY, PROFANITY & VULGARITY**

48900 Section I

Students may not engage in obscene acts or engage in habitual profanity or vulgarity, which includes: writing, speaking, gesturing or acting in contempt of sacred or holy things, or using irreverent, or coarse language.

### **Interventions:**

Student may participate in an appropriate program to deter obscenity, profanity and vulgarity including the district Character Education Program.

### **Disciplinary Consequences:**

Will range from detention, In School Alternative, Saturday School, or suspension to referral to the Governing Board for expulsion.

## **PARAPHERNALIA**

48900 Section J

Students may not possess, offer, arrange, or negotiate to sell any drug paraphernalia as defined in Section 11014.5 of the Health and Safety Code. Examples of paraphernalia include, but are not limited to, pipes, bongs, roach clips, rolling papers, and any other devices used in conjunction with illicit substances.

### **Interventions:**

Students who are found with drug paraphernalia on a first offense will be referred to the P.A.T.H. (Pointing Adolescents Toward Health), five-day intervention program. Students who are found with paraphernalia on a second offense may be recommended for a long-term substance abuse counseling program.

### **Disciplinary Consequences:**

Students who possess, offer, arrange or negotiate to sell drug paraphernalia will receive consequences ranging from detention, In School Alternative, Saturday School, or suspension through referral to the Governing Board for expulsion.

## **DEFIANCE & DISRUPTION**

48900 Section K

Students may not be defiant, disruptive, disrespectful, or deceptive. These behaviors negatively impact the orderly operation of the classroom or general educational environment of the school.

### **Interventions:**

Students may be referred to an appropriate campus support group that addresses anger management, conflict resolution, and decision-making.

### **Disciplinary Consequences:**

Students who defy the directions of a school employee or disrupt the orderly operation of any school-related activity will receive consequences ranging from detention, In School Alternative, Saturday School, to suspension through referral to the Governing Board for expulsion. **In addition, students who run from or attempt to evade a school official may be referred to alternative education on the first offense.**

## **RECEIVING STOLEN PROPERTY**

48900 Section L

### **Interventions:**

Students may participate in a Character education program.

### **Disciplinary Consequences:**

Students who knowingly receive stolen property may be sent to detention, In School Alternative, Saturday School, or suspension and may be referred to the Governing Board for expulsion. In addition, law enforcement may be contacted.

## **POSSESSION OF AN IMITATION FIREARM**

48900 Section M

As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. This includes pellet guns, BB guns, and or other "toy" guns, which may be mistaken for a real firearm.

### **Interventions:**

Student may be referred to an appropriate campus support group:

- Counseling
- Peer Mediation

### **Disciplinary Consequences:**

Detention, In School Alternative, Saturday School, suspension and possible referral to the Governing Board for expulsion on the first offense.

## **COMMIT/ATTEMPT TO COMMIT SEXUAL ASSAULT OR SEXUAL BATTERY 48900 Section N**

As used in this section, sexual assault includes any sexual acts performed against the victim's will by means of force, violence, threats, or duress, or fear of immediate and unlawful bodily injury on the victim.

As used in this section, sexual battery means intentionally touching the breasts, buttocks, or groin area of another person without his/her consent.

### **Disciplinary Consequences:**

Detention, In School Alternative, Saturday School, suspension and referral to the Governing Board for expulsion. In addition, law enforcement may be contacted.

## **HARASS, THREATEN OR INTIMIDATE A STUDENT WITNESS 48900 Section O**

### **Interventions:**

Student may be referred to a campus support group for:

- Character Education
- Peer Mediation
- Conflict Resolution/Anger Management

### **Disciplinary Consequences:**

Students who knowingly harass, threaten or intimidate a student who is a complaining witness or who is a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that student for being a witness or both may face detention, In School Alternative, Saturday School, or suspension and possible referral to the Governing Board for expulsion on the first offense. In addition, law enforcement may be contacted.

## **SELLING SOMA 48900 Section P**

### **Interventions:**

Student may be referred to PATH, a five-day intervention program for first time involvement with controlled substances.

### **Disciplinary Consequences:**

Students who are found to be selling or attempting to sell the prescription drug, SOMA, will be suspended for five days. If this is a first-time offense with controlled substances at school or school activities, they may be referred to PATH, a five-day intervention program for controlled substance violations. If the student has a previous incident on their record involving a controlled substance, they may be referred to the Governing Board for expulsion.

## **HAZING 48900 Section Q**

### **Interventions:**

Student may participate in an appropriate program dealing with appropriateness of behavior toward others.

### **Disciplinary Consequences:**

Will range from a disciplinary referral to detention all the way to recommendation to the Governing Board for expulsion.

## **SEXUAL HARASSMENT 48900.2**

Students may not engage in conduct constituting sexual harassment such as, but not limited to, unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature, including harassment for sexual orientation, severe enough to have a negative impact upon another student's academic performance or to create an intimidating, hostile, or offensive educational environment. Any student wishing to make a complaint of sexual harassment should immediately report it to a vice principal.

The Grossmont Union High School District is committed to making the educational environment for students free from sexual harassment. Board Policy 5145.7 prohibits sexual harassment as defined in the Education Code to mean unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting.

The District prohibits conduct that has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment. The District further prohibits sexual harassment, which conditions a student's academic status, progress, benefits, services, honors, program or activities based on submission to such conduct.

Students should report any sexual harassment to their school Principal, Vice Principal, Counselor, or Teacher. Students who violate this policy shall be disciplined appropriately, including suspension or possible expulsion. Employees who violate this policy shall be disciplined, pursuant to Board Policy 4119.11.

Complaints must be initiated no later than six (6) months from the date when the alleged discrimination occurred or when the individual first obtained knowledge of the facts of the alleged discrimination. Investigation of alleged discrimination complaints shall be conducted in a manner that protects confidentiality of individuals and the facts. The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. The initiation of a complaint of sexual harassment will not reflect negatively on the student who initiates the complaint nor will it affect the student's academic standing, rights or privileges.

Sometimes harassment complaints can be settled at the school and sometimes at the District Office. If the complaint is not settled after mediation and/or investigation, you have the right to discuss your concerns with the Superintendent or the Superintendent's Designee. If it is not resolved there, you may go to the Governing Board, Child Protective Services, and/or law enforcement agencies including the U.S. Office of Civil Rights, which may also investigate complaints of sexual harassment. The U.S. Office of Civil Rights may be contacted directly to file complaints. (For additional information or the complete District policy governing sexual harassment (BP 5145.7) contact: Human Resources, Title IX Coordinator at the Grossmont Union High School District Office.)

**Interventions:**

Students may participate in campus support groups on

- Character Education
- Values Clarification
- Conflict Resolution
- Other Appropriate Activities

**Disciplinary Consequences:**

The consequences for sexual harassment will range from a warning through referral to the Governing Board for expulsion.

**HATE VIOLENCE**

**48900.3**

Students may not cause, attempt to cause, threaten to cause, or participate in an act of hate violence as defined in Education Code 33032.5 (Such acts include injuring or intimidating another person either verbally or physically; interfering with the exercise of a person's civil rights; and or damaging a person's property because of the person's race, color, religion, ancestry, national origin, disability, gender, or sexual orientation.) This includes racial/ethnic/religious slurs.

**Interventions:**

Students may participate in campus support groups on

- Anger Management/Conflict Resolution
- Character Education
- Peer Mediation
- Site programs on hate violence

**Disciplinary Consequences:**

The consequences for hate violence will range from detention, In School Alternative, Saturday School, or suspension through referral to the Governing Board for expulsion.

## **HARASSMENT, THREATS & INTIMIDATION**

48900.4

Students may not intentionally engage in bullying behavior including: harassment, threats, or intimidation, directed against any other student(s), that is severe enough to disrupt class work, create disorder, and invade the rights of the other student(s) by creating an intimidating or hostile educational environment. This includes verbal, non-verbal and physical acts.

### **Interventions:**

Students may participate in appropriate campus support groups on

- Anger Management/Conflict Resolution
- Character Education

### **Disciplinary Consequences:**

The consequences for harassing, threatening or intimidating behavior will range from detention, In School Alternative, Saturday School, or suspension through referral to the Governing Board for expulsion.

## **TERRORIST THREATS ON SCHOOL STAFF AND/OR PROPERTY**

48900.7

Students may not make terrorist threats against school officials and or property as defined in AB 307, Chapter 405 (such acts include any written or oral statement by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person or property damage in excess of \$1000 with the specific intent that the statement is taken as a threat, EVEN IF THERE IS NO INTENT OF ACTUALLY CARRYING IT OUT.)

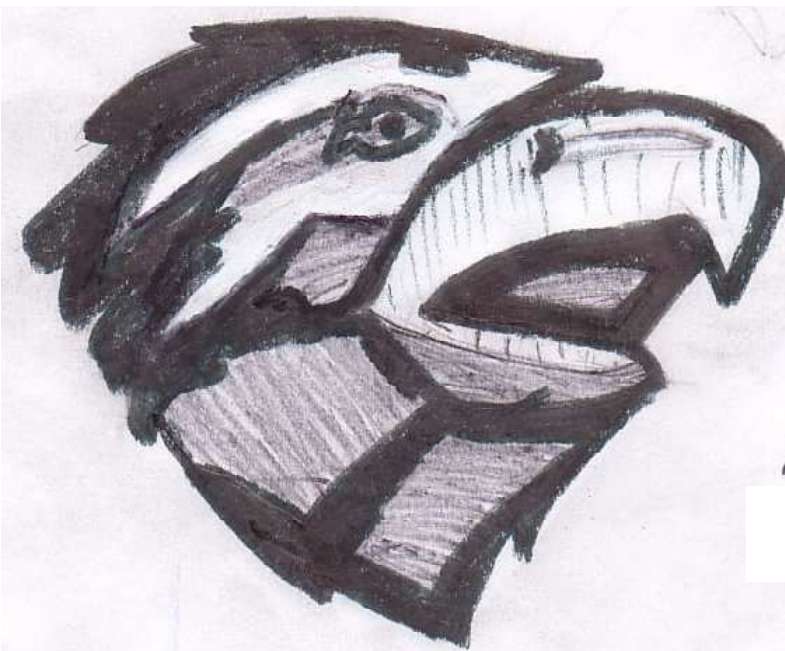
### **Interventions:**

Students may participate in campus support groups on

- Anger Management/Conflict Resolution
- Character Education

### **Disciplinary Consequences:**

The consequences for terrorist threats will range from detention, In School Alternative, Saturday School, or suspension through referral to the Governing Board for expulsion.



Artwork by Ashley Salas  
Class of 2009

# OTHER BEHAVIORAL EXPECTATIONS

## **BICYCLES, SKATEBOARDS, ROLLER SKATES AND ROLLER BLADES**

To ensure the safety of all students, to protect personal property, and to ensure that the educational process is not disrupted, roller skates, bicycles, blades, and skateboards are NOT to be used on campus. Bicycles are to be locked up in the bike racks located to the south of the Auto Shop. Granite Hills is not responsible for damaged or stolen bicycles or skateboards.

### **Consequences:**

Students who violate this rule will have their personal equipment confiscated and the item may be held until a parent can claim it. Continued non-cooperation may result in ISA or referral to Alternative Education.

## **BUS TRANSPORTATION**

Buses are made available to students as per Governing Board policy. All bus riders must be enrolled in a 7th period class. Students who elect to use the bus are expected to be prompt and demonstrate good manners at the bus stop. This includes, but is not limited to, staying near the bus stop area, keeping off private property, not disturbing plants/shrubs, and keeping the noise to a minimum. Once on the bus, riders must: follow the directions of the driver, remain seated, refrain from throwing any object in or out of the bus and exhibit good manners toward other passengers. Several buses are equipped with video surveillance. These cameras may be reviewed in investigation.

### **Consequences:**

Disciplinary action may include parent contact, ISA, suspension, referral to Alternative Education and loss of bus riding privileges.

### **BUS SAFETY RULES:**

1. Student ID cards, bus passes and tickets must be presented to the driver immediately upon entering the bus. If you lose your ID, you have five (5) school days to replace it. A temporary ID will be provided during the five days.
2. If one-way tickets are used, they must be presented with an accompanying valid student ID card to the driver immediately upon entering the bus.
3. The bus driver is in charge at all times. Follow the driver's instructions. The bus driver has the right to move student's seats or assign student seating in order to maintain a safe riding environment.
4. Students must conduct themselves at all times in a manner which shows respect for property and consideration for others. Actions such as littering, spitting, throwing of objects at, within, or out of the bus, vandalism or harassment of others will not be tolerated.
5. Students need to arrive at their bus stop a minimum of 5 minutes prior to the designated pickup time.
6. When you see the bus coming, move back ten (10) feet from the stop and line up for loading. Enter and leave the bus in an orderly manner.
7. Animals, birds, reptiles, fish, insects, breakable containers, skateboards, weapons or any object that could be hazardous will not be transported.
8. Students shall remain seated from the time they board the bus until they arrive at their destination and the bus door is opened.
9. All parts of the body must be kept inside the bus at all times.
10. Avoid touching the emergency exit and driver operated mechanisms.
11. Talk quietly; make no unnecessary noise. Be absolutely quiet when approaching and crossing railroad tracks.
12. Profanity, vulgarity and obscene gestures are not permitted. All sections of the behavior code will be enforced.
13. Students must be fully attired, including shoes. Spiked or cleated shoes shall not be worn.

## **CHEATING**

Acts of academic dishonesty, which will not be tolerated within the Grossmont Union High School District are listed below:

- Cheating on tests.
- Fabrication (intentional falsification or invention of date, citation, or authority in an academic exercise).
- Unauthorized collaboration.
- Plagiarism (stealing and passing off as one's own the words or ideas of another).
- Electronic plagiarism (copying words or ideas from the internet and passing them off as one's own).
- Theft or alteration of materials.

### **Consequences:**

**First Offense:** The student having committed any of the six unacceptable behaviors defined above will lose all credit for the assignment or test with no make-up permitted. The student will be referred to the Vice Principal and the parent will be contacted.

**Second Offense:** The second offense for academic dishonesty in the same class will result in the student's referral to the Vice Principal for removal from the class with a "withdrawal/failure" grade and a loss of credit. The parent will be notified.

**Any third or succeeding offense,** regardless of the class in which it occurs, will result in the student's referral to the Vice Principal for removal from that class with a "withdrawal/failure" grade and loss of credit.

*SEE COMPLETE ACADEMIC HONESTY POLICY ON PAGE 44-46*

## **CLASSROOM BEHAVIOR**

Students are expected to follow rules established by teachers for acceptable classroom behavior. Students who are disruptive in the classroom will be subject to the following disciplinary action:

### **TAD-Teacher Assigned Detention:**

To provide students an immediate consequence for disruptive behavior in the classroom, TAD's will be available for teachers to use as a consequence. A second instance of class disruption may result in a referral to the Vice Principal. This is how TAD/referrals will work:

### **Consequences:**

**First Offense:** Student warned by teacher.

**Second Offense (in the same class):** Parent contacted and TAD may be assigned by the teacher. The teacher will call home and make a parent contact the same day as the assigned TAD/referral is written to inform the parent of the problem/behavior.

The teacher will give white copy of the TAD form to student and the rest of the paperwork to Assistant Principal's Office.

**Third Offense (in the same class):** Referral is written and teacher makes a parent contact, and sends referral to Assistant Principal. Assistant Principal assigns ISA or Saturday School and contacts parents also.

**Fourth offense (in the same class):** Referral is written and sent to Assistant Principal. Parent contacted by Assistant Principal. Student will be removed from the course with loss of credit.

- *Global Studies/World Studies/American Studies classes:* A combination of four behavior referrals from one or both of the teachers in these team-taught courses may result in removal from both courses with loss of credit in both.

### **NOTE:**

1. Extraordinary circumstances may result in removal from class on first or second offense. Also, a similar offense in more than one class may result in immediate assignment to ISA.
2. Available detention times: teacher's classroom at teacher's discretion; at lunch (room to be determined).
3. Teacher must give the office at least 24 hours notice for detention assigned outside of teacher's classroom.

## **CLEAN CAMPUS & GRAFFITI**

Students are to use proper trash receptacles to deposit their trash and assist in keeping the Granite Hills campus a clean environment. Students are to respect school property.

### **Consequences:**

Penalties will range from warning and litter clean-up duty (community service) to Saturday School assignment. Penalties for graffiti range from suspension to referral to alternative education. Restitution will be assessed for clean up and repair.

## **CLOSED CAMPUS/OFF-CAMPUS PASSES**

All schools in the Grossmont Union High School District are closed campuses. This means that students may not leave the campus until their school day has been completed. In emergencies, parents call the attendance office and make arrangements for the students to leave early. Students who need to leave campus during the school day must obtain a permit to leave through the attendance office in advance.

### **Consequences:**

Students who violate this rule will be assigned ISA or Saturday School. Habitual offenders may be referred to Alternative Education.

## **COMPUTER/INTERNET ETHICS - TECHNOLOGY ACCEPTABLE USE POLICY**

Students are expected to use the Network to pursue intellectual activities, seek resources, and access libraries for **educational purposes only**. Uses of the Network for illegal, inappropriate, or obscene purposes, or in support of such activities will result in consequences for such violations. Other violations that will receive consequences include: Intentionally disrupting network traffic or crashing the network and connected systems; degrading or disrupting equipment or system performance; using the GUHSD computing resources for commercial or financial gain or fraud; stealing data, equipment, or intellectual property; willful destruction of property; gaining unauthorized access of others' files, or vandalizing the data of another user; gaining or seeking to gain unauthorized access to resources or entities; forging electronic mail messages, or using an account owned by another user; wastefully using finite resources; invading the privacy of individuals; posting anonymous messages; saving ANY information to District hard drives; possessing any data which might be considered a violation of these rules in paper, magnetic (disk), or any other form.

Any other use that is damaging to the computer or its peripheral devices will be the responsibility of the student to cover the cost of repairs. If the student chooses to freelance to sites that are deemed inappropriate, disciplinary action will be taken against them. Personal email is NOT allowed on any computer on the campus of Granite Hills High School. The downloading of inappropriate material, viruses, ad-ware, or games is NOT allowed and appropriate disciplinary action will be taken.

**(Please see *A Guide to Network Ethics and Computer Technology Use* for more detailed information.)**

### **Consequences:**

Will range from Suspension of Internet access through legal action and possible prosecution by the authorities. Other consequences may include revocation of Internet access; suspension or revocation of Network privileges, suspension or revocation of computer access, school suspension or school expulsion.

## DRESS CODE

### PLEASE READ BEFORE YOU BUY SCHOOL CLOTHES FOR YOUR STUDENT

Education Code Sections 35183 and 35183.5 authorizes school districts to adopt dress codes.

Granite Hills is a place of learning and business. Student dress and appearance should reflect this image. Students are expected to exercise good judgment regarding their attire and grooming so as not to disrupt the educational environment and to establish a healthy school climate. Students will dress in a manner that reflects positively on themselves, their parents, and their school. Just as adults must conform to workplace standards, so must students. Clothing must be in good repair and footwear must be worn at all times.

Unacceptable dress includes, in part, the following:

1. Overly baggy/sagging pants (they must be fitted at the waist and crotch)
2. Clothing with underwear showing
3. Spaghetti strap or thin strap shirts (Strap must completely cover the undergarment.)
4. White muscle tank shirts
5. Underwear shirts
6. Back-less shirts (shirts that do not cover the back entirely)
7. Bare midriff shirts (stomach) may not be exposed. (All shirts/tops must be tucked in or extend at least approximately four inches below the waist)
8. Strapless/tube shirts; No off-shoulder or single-strap garments
9. Excessively low-cut shirts
10. See-through garments
11. Halter shirts/dresses
12. Slippers and pajamas
13. Micro mini skirts and shorts (must reach the fingertips open-handed at side)
14. Clothing or jewelry with the Playboy symbol or the word "Playboy" or "Hustler"
15. Garments displaying logos of racist groups or juvenile gangs, obscene language, vulgar gestures, racist, ethnic or sexist slurs or symbols of hate, prejudice, intolerance or discrimination
16. Wearing *Skin Industries*, *Metal Mulisha* or any clothing, jewelry or belts with the symbol of the Iron Cross
17. Wearing apparel advertising alcohol, tobacco, drugs (including mushrooms), death and violence
18. Wallet or waist chains
19. Spiked jewelry
20. Headgear (hats, beanies, bandanas, sweatbands, ...) **Worn OR displayed OR carried around school.**
21. Overalls that act as the straps of the shirt
22. Athletic spirit phrases with a double entendre-teams are asked to get Assistant Principal approval prior to making spirit shirts
23. No HOODS should be covering the head unless raining or below 55 degrees
24. Any "Pride" shirt except for Eagle Pride.
25. Any shirt with "619," "187," or "1904"

This dress code is a dynamic document. Changes may be made AT ANY TIME during the school year. Teacher's discretion may be used to determine attire appropriate for the classroom. Students and parents will be notified of any changes through the school bulletin and PTSA newsletter.

### Consequences:

Teachers will write Dress Code Violations when they observe students wearing items that are clearly a violation of the Dress Code. Students will be sent to the Assistant Principal's Office where they will be asked to change inappropriate articles (Granite Hills shirts will be provided) or will be sent home to dress properly. Consequences will range from a change of clothing provided by the school to suspension. In extreme cases, a parent will be called to bring a change of clothing. The student will be expected to make an exchange for the inappropriate clothing after school. Continuous defiance of the dress code may result in after-school detention to suspension. The school, at no time, is responsible for confiscated items. Dress Code Checks will be conducted throughout the school year. (Intercom announcement and teachers will send dress code violators to the Assistant Principal's Office.)

## **ELECTRONIC DEVICES**

Paging devices and cell phones are not permitted to be on audible mode while a student is on campus. Cell phones and other electronic devices are not to be **VISIBLE** in classrooms, PE locker rooms, or hallways **DURING CLASS TIME**. Any disruption to the learning process by an electronic device, as defined by the teacher, will result in confiscation of the item. Students will NOT be given permission to leave class to return or answer a page. Students may not send or receive text messages during class time.

The school will **not** be responsible for loss or theft of pagers, cellular phones, cameras, radios, tape or CD players, I-pods, recording devices or other electronic devices. The school is aware of the cost of these items; however, **the school will not spend time investigating lost or stolen electronic devices.**

### **Consequences:**

Students who violate this rule will be sent to the Assistant Principal's Office and will have their personal equipment confiscated for the remainder of the school day. Personal equipment sent to the VPs Office will be held until a parent can claim it. Continued non-cooperation may result in ISA or referral to Alternative Education.

## **EXCESSIVE DISPLAYS OF AFFECTION**

Excessive displays of affection are inappropriate on school grounds or at school-sponsored activities. "Excessive displays" refers to: kissing, touching, and other physical demonstrations considered to be inappropriate when conducted in public.

### **Consequences:**

Students who continue to engage in excessive displays of affection after being warned will have their parents contacted. Penalties may range from ISA to referral to Alternative Education.

## **GAMBLING**

Gambling of any type will not be tolerated. Gambling devices such as cards, dice, etc. are not allowed on campus.

### **Consequences:**

Penalties may range from ISA to referral to Alternative Education.

## **GANGS/Related Activity**

Gang-related behavior or intimidation on campus will not be tolerated at Granite Hills.

### **Consequences:**

Penalties may range from ISA through referral to Alternative Education.

## **LATES/TARDIES**

*See Late Policy on page 15*

## **OUT-OF-BOUNDS**

Designated areas of campus are closed to students during assemblies, breaks, lunch, and pep rallies. Out-of-bounds areas include, but are not limited to, parking lots, bike, moped, and motorcycle parking areas, athletic fields, private property, and areas surrounding the campus.

### **Consequences:**

First offense: Detention

Second offense: One (1) day ISA

## **PUT-DOWNS, DISPARAGING REMARKS, And RACIAL SLURS**

Comments or remarks that cause embarrassment, feelings of powerlessness, loss of self-confidence, or reduced ability to perform schoolwork, and increased absenteeism or tardiness will not be tolerated. This includes unwelcome verbal or sexual advances, or disrespectful remarks, which may be related to gender, culture, or ethnic background.

### **Consequences:**

Penalties may include parent contact to ISA through referral to Alternative Education.

## **SPORTSMANSHIP**

Athletes and fans are to show respect for all coaches, teammates, teachers, officials, spectators, opponents, school facilities, and equipment AT ALL TIMES.

### **Consequences:**

Penalties may include ejection from sporting event through referral to Alternative Education. Unsportsmanlike behavior on the part of any fan, including adults, may result in ejection and being banned from future sporting events.

## **TRUANCY**

Truancy occurs when a student is absent from any portion of a class or classes without a valid excuse.

### **Consequences:**

Parents may be contacted and asked to attend a conference to discuss the problems. Students may be arrested for truanancies and referral to: Social Worker, SART (School Attendance Review Team), SARB (School Attendance Review Board), & Truancy Officer. The penalty for truancy will be:

**Single Period Truancy:** Assigned 1 hour of Detention with teacher discretion regarding make-up for work missed.

**All Day Truancy:** Assigned 1 day of ISA with teacher discretion regarding make-up for work missed. Removal from class may occur if student has 5 or more truanancies.

**Habitual Truancy** may result in referral to SART (School Attendance Review Team), SARB (School Attendance Review Board), and/or Alternative Education.

Students who **miss more than 10 days** in semester schools are at risk of receiving no credit for the class unless absences are made up. **NO attendance make-up will be permitted for truanancies.**

## **UNSUPERVISED ACTIVITIES/GAMES/HORSEPLAY**

Students are expected to behave in an acceptable manner and to refrain from activities which may put themselves or other students in jeopardy of injury.

### **Consequences:**

Penalties may include parent contact to ISA through referral to Alternative Education.

## LIST OF INTERVENTIONS

The programs, activities, interventions and/or strategies listed are some, but not necessarily all, of what is offered/provided by the Grossmont District.

PROGRAMS	INTERVENTIONS	DISCIPLINE
Chaparral	Student Success Team (SST)	Teacher warning to student
Chaparral Independent Study	Probation Officer conference	Administrator warning to student
Awareness Program	Parent Conference for at-risk students	Teacher contact with parent/guardian
Challenge Program	Voluntary Drug Testing	Teacher issues referral to student
Challenge Independent Study	Behavior Contracts	Administrator issues referral to student
Focus Program	Support Groups	Parent conference with teacher and/or administrator
Phoenix Contract	Social Worker	Teacher Assigned Detention (TAD)
Phoenix Independent Study	Juvenile Diversion with Law Enforcement	Teacher suspension from class
Phoenix GED	Memorandums of Understanding (MOU)	In School Assignment (ISA)
Modified Phoenix Program	Parenting Meetings	Detention
STEP	Referral to SARB Committee	Suspension by administrator
PASS	Referral to SART Committee	Removal from class
PATH	Counseling	Police Intervention
	Curricular Units	Loss of privileges (LOP)
	School Resource Officer conference	
	Community Assessment Team (CAT)	
	District Attendance Coordinator & conference	
	Referral to Social Worker/Psychologist	

## INFORMATION FOR PARENTS

### **A. Complaint Procedures**

Parents or guardians of students enrolled in the District may present informal (oral) or formal (written) complaints regarding employees of the District. Parents or guardians are encouraged to present informal (oral) complaints first with the employee who is the subject of the complaint or with that employee's immediate supervisor prior to presenting any formal written complaint to the District.

### **B. Reporting Child Abuse**

•Child abuse is a physical injury, which is inflicted by other than accidental means on a child by another person. It also means the sexual abuse, willful cruelty or unjustifiable punishment, and unlawful corporal punishment resulting in a traumatic condition. Child abuse does not include mutual fights between minors or injuries caused by peace officers or public school employees using reasonable and necessary force.

•Parents or guardians of students have the right to file a complaint against a school district employee or other person that they suspect has engaged in abuse of a child at a school site. To file a complaint, the parent or guardian must file a formal report—by telephone, in person, or in writing—with the local child protective agency and with the appropriate local school district or county office of education. The district or county office, however, does not investigate child abuse complaints.

•Additionally, if the child is disabled and enrolled in special education, a separate complaint may be filed with the California Department of Education (CDE) under the California Code of Regulation, Title 5, and Sections 4650 (a) (viii) (c). The CDE does not investigate allegations of child abuse but does investigate conditions that may involve immediate physical danger or threaten the health, safety, or welfare of the child and may result in denial of free appropriate public education.

•A child protective agency is a police or sheriff's department, a county probation department, or county welfare department/child protective services. These agencies are listed in local telephone directories under government listings. The local child protective agency will investigate the complaint.

# BELL SCHEDULES 2007-2008



## REGULAR DAY SCHEDULE

Period	Start time	Finish time
0	6:00	6:53
1	7:00	7:53
2	8:00	8:54
3	9:01	9:55
Nutrition Break	9:55	10:02
4	10:09	11:03
5	11:10	12:04
Lunch	12:04	12:34
6	12:41	1:35
7	1:42	2:36
8	2:43	3:36

## MINIMUM DAY SCHEDULE (Collaboration & HEAT DAY)

Period	Start time	Finish time
1	7:20	7:53
2	8:00	8:33
3	8:40	9:13
4	9:20	9:53
Nutrition Break	9:53	10:03
5	10:10	10:43
6	10:50	11:23
7	11:30	12:03

## FINALS SCHEDULE

### Collaborative Minimum Days

SEMESTER I
Thursday, September 6, 2007
Thursday, September 20, 2007
Thursday, October 4, 2007
Thursday, October 18, 2007
Thursday, November 1, 2007
Thursday, December 6, 2007
SEMESTER II
Thursday, January 17, 2008
Thursday, February 7, 2008
Thursday, February 21, 2008
Thursday, March 6, 2008
Thursday, April 3, 2008
Thursday, April 17, 2008
Thursday, May 1, 2008
Thursday, May 15, 2008

### Other Minimum Days

(not including Final Exam Schedules)

Wednesday, November 21, 2007
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\*Period 1 Finals will be on the first day of each Final schedule. (Monday in December and June)

Period	Start time	Finish time
1 Review	7:00	7:36
FINAL Per 1	7:43	9:43
2 Review	9:50	10:26
3 Review	10:33	11:09
Nutrition Break	11:09	11:16
4 Review	11:23	11:59
5 Review	12:06	12:42
Lunch	12:42	1:12
6 Review	1:19	1:54
7 Review	2:01	2:36

Next THREE days of Finals Week

Tues, Wed in December and June

Period	Start time	Finish time
Final 2, 3, 4	8:00	10:00
Nutrition Break	10:00	10:08
Final 5, 6, 7	10:15	12:15

## 2007—2008 School Calendar

August	17	F	Freshman Orientation/Eagle Link Day
	20	M	First Day of School
September	3	M	Labor Day—No School
	6	Th	Collaboration/Minimum Day for Students
	20	Th	Collaboration/Minimum Day for Students
	28	F	First student progress report ends
October	4	Th	Collaboration/Minimum Day for Students
	5	F	Progress Reports mailed home
	18	Th	Collaboration/Minimum Day for Students
November	1	Th	Collaboration/Minimum Day for Students
	9	F	Second student progress report period ends
	12	M	Veteran's Day holiday—No School
	16	F	Progress Reports mailed home
	21	W	Minimum Day
	22 - 23	Th, F	Thanksgiving Recess—No School
December	6	Th	Collaboration/Minimum Day for Students
	17, 18, 19, 20	M, T, W, Th	Final Exams Sem 1 (See schedule on previous page)
	21	F	Faculty Workday (No school for students)
	Dec 24-Jan 4		Winter Student Recess—No School
January	7	M	School resumes
	7	M	Second Semester Begins
	21	M	Martin Luther King Holiday—No School
	17	Th	Collaboration/Minimum Day for Students
February	7	Th	Collaboration/Minimum Day for Students
	11	M	Lincoln's Day Observance—No School
	15	F	First student progress report period ends
	18	M	Washington's Day Observance—No School
	21	Th	Collaboration/Minimum Day for Students
	22	F	Progress Reports mailed home
March	6	Th	Collaboration/Minimum Day for Students
	17-28		Spring Student Recess—No School
April	3	Th	Collaboration/Minimum Day for Students
	11	F	Second student progress report period ends
	17	Th	Collaboration/Minimum Day for Students
	18	F	Progress Reports mailed home
May	1	Th	Collaboration/Minimum Day for Students
	15	Th	Collaboration/Minimum Day for Students
	26	M	Memorial Day Holiday—No School
June	2,3,4,5	M, T, W, Th	Final Exams Sem. 2 (See schedule on previous page)
	6	F	Graduation @ 9:00 a.m.—GHHS Stadium
	6	F	Faculty Workday—No School for students
	16	M	Summer School begins (tentative date)

**CLASS ADVISORS**

Class of 2008 Ms. Rachel Valenzuela  
 Ms. Leah Grisafi  
 Class of 2009 Mr. Ryan Braun  
 Class of 2010 Mr. Jeff McDade  
 Class of 2011 Ms. Amber Studer

**PARENT ORGANIZATIONS**

PTSA Mrs. Ginny Pinkerton  
 School Site Council Mrs. Kathy Woodland

**CLUBS AND ACTIVITIES**

CLUB	ADVISOR	Rm.	CLUB	ADVISOR	Rm.
Academic League	Whitney/McCurry	258	Home Economics Club	A. Molinaro	130
ASB	B. Wakefield	ASB	Invisible Children	G. Lopez	254
Auto Club	R. Hogue	164	Key Club	Chris Carter	50/266
Aviation Club	K. Forster	TBD	LEO's	M. Lindzy	223
Band/Colorguard	S. McMeeken	101	Mat Maids	B. Hartley	Gym
Big Brothers/Sisters	P. Gordinier	81	Mountain Bike Club	T. Morris	62
CA Scholarship Fed	A. Schwartzwald	20	National Honor Society	T. Brewer	190
Cheer	H. Price R. Valenzuela A. Henken	210 22	Native American Club	Viejas Ed Center B. Montero	EWR
Choir	M. Nelson	100	Reflections	Mah/Bowman	84
Christian Club	J. Houston	42/264	Robotics	G. Jibben	167
Clarion	J. Bhowmik	211			
Club AVID	A. Scott	175	Rolling Eagles	R. Hogue	164
College Peer Advisors	S. Neumann	Guid.			
Destination Imagination	C. McKenzie	233	Science Club/CIMI	Buchwald/ Williams	63
Eagle Link	D. Root	257	Si Se Puede	A. Grant	140
Europe Club	A. Studer	TBD	Surf Club	R. Tuttle	67
GATE/AP/IB Coord.	T. McCarthy	51/261	Touchdown Club	R. DeWitt	200
GHAW	J. Chatham	235	Trap Shooting	J. Sprague	221
Green Club	TBD				
GSA	M. Davis	231	Yearbook	C. Gaeir	165
			Young Black Scholars	TBD	

**ATHLETICS**

David Waastad, Athletic Director

Bob Wakefield, ASB

Advisor

**FALL SPORTS**

Boys' Cross Country	Dave Yarbrough	Girls' Cross Country	Dave Yarbrough
Football	Randy DeWitt	Girls' Golf	Erik Dann
Boys' Waterpolo	Rhett Gaeir	Girls' Volleyball	Dan Santos
Girls' Field Hockey	Juliette Evans	Girls' Tennis	Patty Tibbits

**WINTER SPORTS**

Boys' Basketball	Randy Anderson	Girls' Basketball	Jerry Parker
Boys' Soccer	Gil Vejar	Girls' Soccer	Gil Vejar
Wrestling	Bart Hartley	Girls' Waterpolo	Danny Root

**SPRING SPORTS**

Baseball	James Davis	Softball	Erin Coyne
Boys' Lacrosse	Jeff McDade	Girls' Lacrosse	Juliette Evans
Boys' Golf	Josh Barney	Gymnastics	Jennifer Edgil
Boys' Swim	Rhett Gaeir	Girls' Swim	Cathy Elgas
Boys' Track	Erik Dann	Girls' Track	Dave Yarbrough
Boys' Volleyball	Tim Stepp		
Boys' Tennis	Mike Waterman		

# GRANITE HILLS HIGH SCHOOL

## Academic Honesty Policy

Academic Honesty is a growing concern at Granite Hills High School. Teachers have found students using cell phones to text answers during a test, plagiarizing essays off of the Internet, or copying homework for other classes. We need to all work together to change this behavior.

To reinforce that Academic Dishonesty is a serious offense and will not be tolerated, Granite Hills wants to ensure students and parents are clear about what constitutes Academic Dishonesty or cheating.

Grossmont Union High **Board Policy**  
**BP 5131.9**  
**Academic Honesty**

*Honesty is an expectation of all district students. Academic dishonesty is an undermining activity considered detrimental not only to the individual student involved but to all students. Students are expected to do their own work on all school assignments and tests (unless otherwise directed by the teacher) or be subject to disciplinary action.*

Students are expected ...

To practice responsible and honest behavior.

To complete assigned work to the best of one's ability, turn assignments in on time and be a contributing member of each class.

Policy GROSSMONT UNION HIGH SCHOOL DISTRICT  
Adopted: September 16, 1993 La Mesa, California

Grossmont Union High **Administrative Regulation**  
**AR 5131.9**  
**Academic Honesty**

This regulation was developed in an effort to support teachers in their quest for honesty in the classroom in conjunction with local school policies. Cheating is the most destructive action within the learning process. Cheating undermines that process, destroys student integrity and the trust essential in student/teacher relationships. The student who seeks a dishonest advantage over his/her fellow students is pursuing an action that is unacceptable to both peers and society. The long-range goal of this regulation is to create and maintain an atmosphere of honesty within the District.

### Definitions of Academic Dishonesty Behavior

Acts of academic dishonesty, which will not be tolerated within the District, are listed and defined below:

1. Cheating on tests. Any intentional giving or use of external assistance relating to an examination, test, or quiz without express permission of the teacher.
2. Fabrication. Any intentional falsification or invention of data, citation, or other authority in an academic exercise.
3. Unauthorized collaboration. Intentional collaboration on an assignment between a student and another person, if such collaboration is not permitted.
4. Plagiarism. Any intentional use of another's ideas, words, or work as one's own. Plagiarism includes the misuse of published material and the work of other students.
5. Theft or alteration of materials. Any intentional and unauthorized taking, concealment, or alteration of student, teacher, or library materials.

## **CONSEQUENCES FOR ACADEMIC DISHONESTY:**

### **ACADEMIC HONESTY VIOLATION Level 1**

*Plagiarizing or copying of homework or daily classroom assignments*

#### **1<sup>st</sup> Offense**

- Referral to Assistant Principal.
- Parent contact by teacher--If message left, teacher will follow up until a verbal contact is made
- Automatic "0" on an assignment
- May result in a "U" in citizenship for the six-week progress report

#### **2<sup>nd</sup> Offense**

- Referral to Assistant Principal
- Parent contact by teacher--If message left, teacher will follow up until a verbal contact is made
- Parent conference scheduled with Assistant Principal
- Placement on Academic Honesty Probation for remainder of semester
- Behavior contract established with student, parent, and administration
- Automatic "O" on assignment
- Possible "U" in citizenship for the semester
- Possible effect for student requested letters of recommendation

#### **3<sup>rd</sup> Offense**

- Referral to Assistant Principal
- Parent contact by teacher--If message left, teacher will follow up until a verbal contact is made
- Parent conference scheduled with Assistant Principal and teacher
- Automatic "O" on assignment
- Automatic "U" in citizenship for the semester
- Behavior contract revised with student, parent, and administration
- May result in "F" in class
- No letter of recommendation for a senior student at any level (college prep, AP/IB)

### **ACADEMIC HONESTY VIOLATION Level 2**

*Cheating on classroom tests, quizzes, major projects, standardized tests  
Fabrication/Falsification of materials or assignment  
Theft or alteration of materials and equipment  
Plagiarism  
Forgery  
Unauthorized collaboration (group work, older sibling's past work)*

#### **1<sup>st</sup> Offense**

- Referral to Assistant Principal
- Parent contact by teacher--If message left, teacher will follow up until a verbal contact is made
- Parent conference scheduled with Assistant Principal
- Automatic "0" on an assignment
- May result in "U" in citizenship for the grading period
- Possible effect for student requested letters of recommendation

#### **2<sup>nd</sup> Offense**

- Referral to Assistant Principal
- Parent contact by teacher--If message left, teacher will follow up until a verbal contact is made
- Parent conference scheduled with Assistant Principal
- Automatic "U" in citizenship for the grading period
- Behavior contract established with student, parent and administration
- Possible effect for student requested letters of recommendation
- If secondary offense is in the same class as the first offense then:
  - Automatic drop from class
  - Loss of credit

#### **3<sup>rd</sup> Offense**

- Referral to Assistant Principal
- Parent contact by teacher--If message left, teacher will follow up until a verbal contact is made
- Parent conference scheduled with Assistant Principal and teacher
- Possible behavior contract revision with student, parent, and administration
- Automatic "Withdraw/Fail" and "U" in citizenship in the class the infraction occurred
- No letter of recommendation for a senior student at any level (college prep, AP/IB)



# Academic Honesty: It's Everyone's Responsibility

Cheating is a serious offense. It teaches students not to take responsibility for their actions and it pollutes the academic environment. Granite Hills' staff takes cheating very seriously and hopes with parental support we can make the Granite Hills educational environment a relevant learning experience – teaching not only the basics of academics, but also the civic and social responsibility needed to be ethically successful.

## Clarification of Cheating:

Please be aware that if you are caught cheating and/or plagiarizing, you will face severe consequences. To make sure there is no confusion on what is considered cheating or plagiarizing, please make sure you read the following situations, which would all result in disciplinary action.

**Student A** is assigned a paper for her class. She finds a paper on her topic on the Internet. She uses the whole paper, or she takes parts of it from the Internet to work into her paper and turns it in as her own work.

**Student B and C** have been assigned a paper. B knows his sister wrote one on the same topic a few years ago. Student C knows his friend also wrote on the same topic for another teacher this year. They use work done by someone else and turn it in as their own.

**Student D** is writing a creative story or poem for a class. He uses lines straight out of a book hoping his teacher hasn't read that author or poet and won't recognize the work.

**Student E** has to do a paper, and she finds some answers in Cliff's Notes. Even though her teacher has warned the class about using study guides or online study guides, she thinks it's all right if she uses only bits and pieces.

**Student F** has a research paper, and he finds some good explanation in a book and paraphrases (puts it in his own words), but he doesn't give credit to the author and turns it in as his own original work.

**Students X, Y, and Z** are all doing the same assignment, so they work on it together at Z's house. Since they are thinking of the answers together, they all write the same answers, even though they are turning in separate papers.

**Student T** is almost finished with a test, but she needs the answers to 3 questions, so she looks at another student's answer sheet to find out the answers to those questions.

**Student V** did almost all of last night's homework, but he still needs to answer the last couple of questions, so he copies off another student's work to turn it in on time.

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I understand that doing any of these things will result in a "0" grade for the assignment and a referral. I also understand that continual violations of this policy may have more severe consequences.

PRINT NAME: \_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

# Cornell Notes

<p>Questions, subtitles, etc. go here in the left-hand column.</p> <p>Remember, we want higher-level, critical thinking questions.</p>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Heading: Your name Class Period Date Topic</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>NOTES go here, in the large, right-hand column.</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>A 3 to 4 sentence summary goes at the bottom of the Cornell note page.</p> </div>
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John Q. Student  
Biology 101  
April 1, 2000

Phylum	Arthropods
subphylum	Chelicerata
Chelicerata	2 parts: <span style="display: inline-block; vertical-align: middle;"> <div style="display: inline-block; vertical-align: middle;"> <p>prosoma</p> <p>opisthoma</p> </div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> <p>(first pair of appendages are for feeding)</p> </div> </span>
examples	scorpions, spiders, mites, ticks
Prosoma + Opisthoma	sensory, feeding, and locomotor tagma
Chelicerae	<ul style="list-style-type: none"> <li>• pincerlike or chelate</li> <li>• used for feeding</li> <li>• first pair of appendages</li> </ul>
Pedipalps	<ul style="list-style-type: none"> <li>• second pair of appendages</li> <li>• used for sensory purposes</li> </ul>
	<p>feeding    locomotion    reproduction</p>
<p>Phylum arthropods is made up of subphylum Chelicerata. Subphylum Chelicerata is characterized by two parts called prosoma and opisthoma. The prosoma and cephalothorax are sensory, feeding, and locomotor tagma. The chelicerae is the first appendage and refers to the pincerlike</p> <p>The pedipalps are the 2nd pair of appendages, and they are used for sensory purposes: feeding, locomotion, and reproduction.</p>	

## Sample Cornell Notes: Example II

10/02/2000

pg.1

Questions	A. 3 Ways to solve thevenin's equation
1.) Name the three formulas for solving thevenin's theorem?	1. Without dependent sources
	<p>Fig. F1</p>
2.) In fig. F1, which source is removed for proper solving procedures $E_i, I_{\text{max}}, Z_i$ ?	
3.) $V_{\text{th}}$ is across which closed loop source?	$10 < 0$ $E_i$
4.) $V_{\text{th}}$ = what two sources in Fig. F1?	$V_{\text{th}} = (10 < 0 + 40 < 20) - (E_i)_{\text{th}}(E)$ $V_2 = V_{\text{th}}$
5.) What is the formula for $V_{\text{th}}$ ?	$V_{\text{th}} = (10 < 0 + 40 < 20)$ $V_{\text{th}} = (0 < 0 + 40 < 20)$
	$V_{\text{th}} = V_2 - 40 \quad 20 = -3.75 - I \cdot 1.37$ $= -30.47 - I \cdot 3.188 \text{V}$
6.) What is the formula for $Z_{\text{th}}$ ?	2. 2th from (Mesh analysis)